

The City of Lake Forest
CITY COUNCIL
Proceedings of the Monday, May 18, 2020
 City Council Meeting - City Council Chambers
REMOTE ACCESS MEETING

CALL TO ORDER AND ROLL CALL: Honorable Mayor Pandaleon called the meeting to order at 6:30pm, and the City Clerk Margaret Boyer called the roll of Council members.

Present: Honorable Mayor Pandaleon, Alderman Morris, Alderman Karras, Alderman Rummel, Alderman Notz, Alderman Preschlack, Alderman Goshgarian, Alderman Buschmann and Alderman Weber.

Absent: None

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE was recited by all those present.

REPORTS OF CITY OFFICERS

COMMENTS BY MAYOR

Mayor Pandaleon gave a commendation to the Parks and Recreation and Public Works Departments for working to repair and make sure the beach is ready for Memorial Day weekend. Mayor Pandaleon Thanked the Police Department for its work on Thursday, who were able to save a family from a car that went off the road during a storm.

A. 2020-2021 Board and Commission Appointments and Reappointments

AUDIT COMMITTEE

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Tara Janos	APPOINT	4
Mark Dillon	APPOINT	1
Vince Sparrow	REAPPOINT	3
Tighe Magnuson	REAPPOINT	2
William McFadden	REAPPOINT	3

BUILDING REVIEW BOARD

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Sally Downey	APPOINT	1
Richard Walther	REAPPOINT	4

CEMETERY

NAME OF MEMBER	APPOINT/REAPPOINT	WARD

Bob Thornbough	APPOINT	1
Rommy Lopat	APPOINT	1

GORTON

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Karen Rode	REAPPOINT	4
Bill Moskoff	REAPPOINT	1
Nick Bothfeld	REAPPOINT	3

HISTORIC PRESERVATION COMMISSION

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Ron Levitsky	APPOINT	4
Bruce Grieve	REAPPOINT AS CHAIR	3
Bill Redfield	REAPPOINT	3
Elizabeth Sperry	REAPPOINT	2

LEGAL

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Joe Waldeck	APPOINT	1
Anthony Mancini	REAPPOINT	4
Joy Guscott-Mueller	REAPPOINT	3

PARKS & RECREATION BOARD

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Marc Silver	APPOINT	2
Kaci Spirito	APPOINT	2
Paul Best	REAPPOINT AS CHAIR	2
Nancy Duffy	REAPPOINT	2

LIBRARY

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Bryan Bertola	APPOINT	1
John Johnson	APPOINT	2

JoAnn Desmond	APPOINT to own Term	3
Andrea Lemke	REAPPOINT	1

PLAN COMMISSION

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Susan Athenson	REAPPOINT	3
Monica Ruggles	REAPPOINT	1

ZONING BOARD OF APPEALS

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Pete Clemens	APPOINT	1
Mark Pasquesi	REAPPOINT AS CHAIR	4
Mike Sieman	REAPPOINT	3
Nancy Novit	REAPPOINT	1

CROYA

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Christine Carr	APPOINT	LB
Carolyn Bielski	APPOINT LFHS REP	LB
Kristen Weisberg	APPOINT	2
Stephanie Mannarino	REAPPOINT	3
Megan Engelberg	REAPPOINT	4
Jennifer Riley	REAPPOINT AS CHAIR	3

SENIOR RESOURCES COMMISSION

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Jill Rosa	APPOINT	LB
Barbra Sheppard	APPOINT	3
Phil Hartung	APPOINT	1
Gale Strenger-Wayne	REAPPOINT AS CHAIR	3

PUBLIC SERVICE AWARD COMMITTEE

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Prudence Beidler	APPOINT	1

Mike Adelman	APPOINT	4
Catherine Waldeck	APPOINT AS CHAIR	1

HOUSING TRUST FUND BOARD

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Chris Baker	REAPPOINT	n/a

BOARD OF POLICE AND FIRE COMMISSIONERS

NAME OF MEMBER	APPOINT/REAPPOINT	WARD
Matt Davis	REAPPOINT AS CHAIR	2

COUNCIL ACTION: Approve the Mayors Appointments and Reappointments

Alderman Notz made a motion to approve the Mayor’s Appointments and Reappointments, seconded by Alderman Morris. The Following voted “Aye”: Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted “Nay”: None. 8-Ayes, 0 Nays, motion carried.

B. Approval of a Resolution of Appreciation for Retiring Members of Boards and Commissions as follows:

BOARD, COMMISSION OR COMMITTEE	NAME OF MEMBERS(S)
AUDIT COMMITTEE	Dean Stieber
BUILDING REVIEW BOARD	Fredrick Moyer
CEMETERY COMMISSION	John Dick, Eileen Looby Weber
GORTON	Joe Waldeck
HISTORIC PRESERVATION COMMISSION	Wells Wheeler
LEGAL COMMITTEE	Tim Franzen
LIBRARY	Ron Levitsky, Todd Puch
PARKS & RECREATION BOARD	Steve Reimer, Rich Adams
ZONING BOARD OF APPEALS	Kevin Lewis
CROYA	John Maher, LFHS Rep; Jennifer Karras
PUBLIC SERVICE AWARD COMMITTEE	Madeline Dugan, Tom Swarthout
SENIOR RESOURCES COMMISSION	Sally Kelly, Carol Champ

COUNCIL ACTION: Approve the Resolution of Appreciation

Alderman Buschmann made a motion to approve the Mayor’s Appointments and Reappointments, seconded by Alderman Rummel. The Following voted “Aye”: Alderman Morris, Karras, Rummel, Notz,

Preschlack, Goshgarian, Buschmann and Weber. The following voted “Nay”: None. 8-Ayes, 0 Nays, motion carried.

C. Announcement of City Council Committee Appointments

Mayor Pandaleon reported he spoke to the Aldermen individually, and that the list would be available at City Hall.

COMMENTS BY CITY MANAGER

**A. COVID 19 Financial Impact Update
-Elizabeth Holleb, Director of Finance**

Finance Director Elizabeth Holleb gave an overview of the Governor’s Stay at Home Order. She reviewed the impact to City finances, noting the positives such as fund reserves, and the challenges of lost or deferred revenue due to unknown timeline of the pandemic. General Fund revenue assumptions were reviewed along with Municipal sales tax and State income tax revenues. Other funds were also reviewed.

Ms. Holleb also reviewed the City’s local business grant program to date, and shared a slide with COVID-19 costs and recovery.

The City Council had discussion on the application for options to pay property tax, and that more information on this topic is available on the Lake County website.

**B. Website Redesign and Hosting Services Update
- Mike Strong, Assistant City Manager**

Assistant City Manager Mike Strong gave an overview of the proposed website vendor and the costs associated with implementing a new website. The City Council had discussion on content that would be transitioned to the new website, positive impacts of a new website, and enhanced communication with residents through use of a new website.

OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL ON NON-AGENDA ITEMS

Members of the public can provide public comment by calling into the following number during the meeting: 847-810-3643

COMMITTEE REPORTS

FINANCE COMMITTEE

1. Approval of the Comprehensive Fiscal Plan for FY2021

Alderman Morris gave an overview of the budgetary process and the changes that were made to the FY2021 budget due to the COVID-19 pandemic.

Finance Director Elizabeth Holleb discussed the comprehensive fiscal plan, noting the icons that relate back to the City’s Strategic Plan. She also reviewed changes that were made from the previous fiscal year included adding performance measurements and core/elective services provided by the City.

City Council praised the quality of the presentation of the updated budget document, and commended all City Staff for their efforts.

COUNCIL ACTION: Approval of the Comprehensive Fiscal Plan for Fiscal Year 2021

Alderman Goshgarian made a motion to approve the Comprehensive Fiscal Plan for Fiscal Year 2021, seconded by Alderman Preschlack. The Following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

PUBLIC WORKS COMMITTEE

- 1. Award of Bid for the FY '21 Inflow and Infiltration Repairs to Redina Construction Co. for a Not-to-Exceed Amount of \$800,000.**

Superintendent of Engineering Bob Ells gave an overview of the program, and how it identifies areas of storm water flowing into the sanitary sewer system, noting areas that needed repairs have been identified. The repairs will lessen the amount of stormwater infiltration into the sanitary sewer system.

COUNCIL ACTION: Award of Bid for the FY '21 Inflow and Infiltration Repairs project to Redina Construction Co. for a Not-to-Exceed amount of \$800,000.

Alderman Rummel made a motion award of Bid for the FY '21 Inflow and Infiltration Repairs project to Redina Construction Co. for a Not-to-Exceed amount of \$800,000, seconded by Alderman Preschlack. The Following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

ITEMS FOR OMNIBUS VOTE CONSIDERATION

Mayor Pandaleon stated that he would be removing items 15 and 16 from omnibus consideration and that they would be taken separately.

- 1. Approve the Extension of the Mayor's Declaration of a Local State of Emergency until the next City Council Meeting**
- 2. Approval of the May 4, 2020 First Session City Council Meeting Minutes**
- 3. Approval of the May 4, 2020 Second Session City Council Meeting Minutes**
- 4. Approval of the FY21 Personnel Policies, Administrative Directives**
- 5. Approval of Benistar as a Vendor for the City's Medicare Supplement and Part D Drug Coverage for Over-age Retirees and Spouses**
- 6. Approval of a Resolution Committing \$280,307.50 of Local Funds for the 2020 Rebuild Illinois Fast-Track Public Infrastructure Program for the City of Lake Forest Rosemary Ravine Application**
- 7. Approval and Authorization for the City Manager to enter into an Agreement with Revize, LLC. for website redesign and hosting services and to execute any necessary documents associated with acceptance and implementation of the contract, including amendments as approved to form by the City Attorney.**

8. **Approval of a Payment in an Amount not to exceed \$28,760 to Lake County Press to Provide Professional Printing Services of the City Dialogue Community-Wide Newsletter for FY2021.**
9. **Authorization for the City Manager to enter into an Agreement with William Schelhas Media Services, LLC In an Amount not to exceed \$30,075 for Professional Services Related to the Operation of the City's Public, Educational and Government Access Cable Television Services.**
10. **Approval of a Payment in an Amount not to exceed \$110,000 in the Aggregate to Verizon Wireless for FY2021 Cellular Services**
11. **Approval to extend the City's Office Supplies Contract with Warehouse Direct through May 31, 2023, with the option for additional extension as determined by the Suburban Purchasing Cooperative of the Northwest Municipal Conference**
12. **Award of the Lake Forest's Share of the Joint Paving Project for the City's Quarta Parking Lot and District 67 Schools to Maneval Construction in the amount of \$148,148.68 to include authorization for a 10% contingency for a total of \$162,963.54.**
13. **Award of the Bid for the Conway Farms Drive and Sheridan Road Drainage Improvements to Holiday Sewer and Water Construction, Inc. for a Not-to-Exceed Amount of \$83,493.30.**
14. **Approve the Purchase of 1,500 Tons from Morton Road Salt for a Not-To-Exceed Price of \$68.00/Ton for the FY '21 Winter and/or a Reserve for FY '22**
15. **Approval of an Amendment to Chapter 97, entitled "Parks & Playgrounds" of Title IX entitled "General Regulations" of the City Code and an Amendment to the Fee Schedule Increasing Non-Resident fees related to Forest Park Beach access**
16. **Consideration of a Recommendation from the Plan Commission in Support of a Plat of Condominium for a building under construction at 705 McKinley Road. (Approval by Motion)**

COUNCIL ACTION: Approval of the sixteen (16) Omnibus items as presented

Mayor Pandaleon asked members of the Council if they would like to remove any other item or take it separately.

Seeing none, he asked for a motion.

Alderman Buschmann made a motion to approve the fourteen (14) omnibus items seconded by Alderman Preschlack. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

ITEM REMOVED

15. **Approval of an Amendment to Chapter 97, entitled "Parks & Playgrounds" of Title IX entitled "General Regulations" of the City Code and an Amendment to the Fee Schedule Increasing Non-Resident fees related to Forest Park Beach access**

Mayor Pandaleon stated that item 15 (*Approval of an Amendment to Chapter 97, entitled "Parks & Playgrounds" of Title IX entitled "General Regulations" of the City Code and an Amendment to the Fee Schedule Increasing Non-Resident fees related to Forest Park Beach access*) was to charge a fee seven days a week and increase the non-resident fee related to Forest Park Beach access to recover costs of projects to restore the lakefront.

City Council had lengthy discussion on the staff recommendation of a proposed increase from the current rate of \$15 to the proposed rate of \$20. Council suggested a new rate of \$25 for non-residents. Mayor Pandaleon asked for a motion to approve item #15 as amended by Council.

Alderman Rummel made a motion to approve Item 15 as amended (non-resident fee change from \$15 to \$25), seconded by Alderman Weber. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Buschmann and Weber. The following voted "Nay": Alderman Goshgarian. 7-Ayes, 1 Nay, motion carried."

ITEM REMOVED

16. Consideration of a Recommendation from the Plan Commission in Support of a Plat of Condominium for a building under construction at 705 McKinley Road. (Approval by Motion)

Mayor Pandaleon stated that item #16 would be heard separately. Alderman Morris recused himself in regard to a conflict of interest.

Mayor Pandaleon asked if there were any additional comments on this item. Seeing none, he asked for a motion to approve item 16.

Alderman Goshgarian made a motion to approve seconded by Alderman Notz. The following voted "Aye": Alderman Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None The following "Abstained": Alderman Morris. 7-Ayes, 0 Nays, 1 Abstention, motion carried.

Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Recommended Action and a Staff Contact as it relates to the Omnibus items can be found on the agenda.

ORDINANCES

NEW BUSINESS

1. Request to Waive the Bidding Process and Approve and Authorize Contracts for Emergency Beach Repairs at Forest Park Beach in an Amount Not-to-Exceed \$142,000

Public Works Director Michael Thomas gave an overview of the damage that Forest Park Beach has been experiencing over winter and over the past few storms. His presentation requesting emergency funding focused on how to deal with water levels increasing, heavy wave conditions and anticipating increased significant storms.

The City Council had discussion on the actions that were going to be taken before the beach planned opening of Memorial Day weekend and the pricing of the request.

COUNCIL ACTION: Waive the Bidding Process and Approve and Authorize Contracts for Emergency Beach Repairs at Forest Park Beach.

Alderman Preschlack made a motion to waive the Bidding Process and Approve and Authorize Contracts for Emergency Beach Repairs at Forest Park Beach, seconded by Alderman Rummel. The Following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

ADDITIONAL ITEMS FOR COUNCIL DISCUSSION/COMMENTS BY COUNCIL MEMBERS
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Michael Thomas, Public Works Director, gave a brief update on flooding in Lake Forest from the storm on Sunday, May 17.

Mayor Pandaleon noted to the public that there will be no further public business following Executive Session

- 1. EXECUTIVE SESSION pursuant to 5 ILCS 120/2 (c), (11), The City Council will be discussing pending litigation.**

Adjourn into Executive Session at 9:19pm

Alderman Morris made a motion to adjourn into executive session pursuant to 5 ILCS 120/2 (c), (11), The City Council will be discussing pending litigation, seconded by Alderman Notz. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

ADJOURNMENT

There being no further business Mayor Pandaleon asked for a motion. Alderman Rummel made a motion to adjourn, seconded by Alderman Notz. Motion carried unanimously by voice vote at 10:04pm.

Respectfully Submitted
Margaret Boyer, City Clerk

A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting www.cityoflakeforest.com. Click on I Want To, then click on View, then choose Archived Meetings Videos.