

The City of Lake Forest  
CITY COUNCIL  
***Proceedings of the Monday, June 15, 2020***  
City Council Meeting - City Council Chambers  
**REMOTE ACCESS MEETING**

The City Clerk asked for a motion to appoint Alderman Rummel as Mayor Pro Tem.

Alderman Bushchmann made a motion to appoint Alderman Rummel as Mayor Pro Tem, seconded by Alderman Preschlack. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried

CALL TO ORDER AND ROLL CALL: Mayor Pro Tem Rummel called the meeting to order at 6:30pm, and the City Clerk Margaret Boyer called the roll of Council members.

Present: Honorable Mayor Pandaleon (present), Alderman Morris, Alderman Karras, Alderman Rummel, Alderman Notz, Alderman Preschlack, Alderman Goshgarian, Alderman Buschmann and Alderman Weber.

Absent: none

**CALL TO ORDER AND ROLL CALL**

**PLEDGE OF ALLEGIANCE** was recited.

**REPORTS OF CITY OFFICERS**

\*\*\*Please note Mayor Pro Tem Rummel advanced the meeting. When the Mayor returned at 6:34 p.m., he proceeded with the meeting.

**COMMENTS BY MAYOR**

**A. COVID 19 Financial Impact Update**  
- Elizabeth Holleb, Finance Director

Finance Director Elizabeth Holleb gave a brief update on the COVID-19 impacts on City operations and finances. Since the last update on May 18, Director Holleb noted that some City buildings have opened to the public with staggered shifts for staff. She gave an overview of the impacted sales tax revenues and income tax revenues. She further discussed that the Capital Improvement Fund will be reported next month, due to the 90 day lag for sales taxes receipts.

The City Council had discussion on the Kelmscott Park sale closing and the impact it will have on the TIF district for fiscal year 2022.

Mayor Pandaleon made the following statement as required by the Open Meetings Act. In accordance with state statute, Mayor Pandaleon has made a determination that it was not practical or prudent to schedule an in-person City Council meeting because of the COVID-19 pandemic, which is why this June 15,2020 City Council meeting is being held remotely.

**COMMENTS BY CITY MANAGER**

**A. Golf Operations Status Update**  
- Vince Juarez, General Manager

City Manager Jason Wicha introduced Deerpath Golf Course Manager, Vince Juarez. He gave a detailed update on the Deerpath Golf Course operations and the impacts of COVID-19 during April and May. He noted that the Club was able to open on May 1, 2020 with restrictions and lessened restrictions on May 29. Mr. Juarez stated that curbside delivery and online ordering are available and that the Club is looking forward to opening the patio, helping increase overall revenue as well as increasing the rounds of golf that could be played.

The City Council had discussion on the concession hours at the beach. The City Council commended Vince and his team for the work they have done to maintain safety and revenues at the Club.

**B. Community Spot Light**

- **CROYA Celebrates 40 Years**
  - a. **Todd Nahigian CROYA Manager**
  
- **“Spirit of CROYA” Margot Martino Essay Contest**
  - a. **Haley Banta, Scholarship Recipient**
  - b. **Ava Manelis, Scholarship Recipient**

City Manager Jason Wicha introduced Todd Nahigian, CROYA Manager. Mr. Nahigian thanked both Alderman Moreno, and Alderman Karras as the CROYA liaisons for their work with the organization. He gave a brief history of CROYA and thanked the founding members of the organization. He noted CROYA’s 40<sup>th</sup> Anniversary which took place on Jun 6, 2020. He reported on plans for the CROYA end of the year celebration scheduled to take place on Saturday, August 29 from 5:00 pm – 9:00 pm, if the State of Illinois moves forward with allowing large gatherings.

Mr. Nahigian then introduced the first scholarship recipient, Haley Banta, who served as the CROYA Youth Chairman during her senior year of high school. Haley Banta recited her award winning essay to the City Council.

Mr. Nahigian introduced the second scholarship recipient, Ava Manelis, who served as the Graphic Design Chair on the Youth Executive Committee during her senior year. Ava Manelis recited her award winning essay to the City Council.

Mr. Nahigian thanked both recipients for their presentations, and thanked the community for 40 years of support.

The City Council thanked Todd for his work with organizing CROYA events and working with the students involved.

City Manager Jason Wicha made a brief announcement of the July 6, 2020 regular City Council meeting being canceled.

**OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL ON NON-AGENDA ITEMS**

**Members of the public can provide public comment by calling into the following number during the meeting: 847-810-3643**

**COMMITTEE REPORTS**

**FINANCE COMMITTEE**

**1. Consideration of the Annual Appropriation Ordinance for FY2021 and Approval of Rollovers (First Reading)**

Finance Director Elizabeth Holleb presented the annual appropriation ordinance and explained that the additional fund rollovers that are included in the FY20 budget are from projects that were not started or completed in the previous fiscal year. She summarized that this ordinance is asking for those funds to be carried over into FY21 so that the project can be completed. She explained that a public hearing must also be completed in concurrence with this passing for final approval.

**COUNCIL ACTION: Consideration of the Annual Appropriation Ordinance for FY2021 and Approval of Rollovers (First Reading)**

Alderman Bushchmann made a motion to approve First Reading of the Annual Appropriation Ordinance for FY2021 and Approval of Rollovers, seconded by Alderman Preschlack. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

<b>ITEMS FOR OMNIBUS VOTE CONSIDERATION</b>
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- 1. Approve the Extension of the Mayor's Declaration of a Local State of Emergency until the next City Council Meeting**
- 2. Approval of the June 1, 2020 City Council Meeting Minutes**
- 3. Approval of a Resolution for the Student Members of the Executive Board at CROYA**
- 4. Approval to enter into a Three-Year Professional Services Agreement (with a two-year renewal option) with Automated Merchant Systems to provide credit card processing services**
- 5. Approval of an Ordinance amending City Code Section 38 Related to Purchasing (Waive First Reading and Grant Final Approval)**
- 6. Approve the Purchase of Dual Band Capable Portable Radios for the Fire Department from state bid vendor Motorola Solutions**
- 7. Award of Proposal to Thelen Materials, LLC. for a Three-Year Compost Center Transferring Agreement for the Sum of \$109,000 per Year**
- 8. Authorization for the City Manager to enter into a Professional Services Agreement with Strand Associates and Donahue & Associates, Inc. for Professional Water Plant Engineering Services**
- 9. Award of Proposal to McMahan Associates for the Water Distribution Study & Watermain Replacement Prioritization Plan in the Amount of \$36,400**

**COUNCIL ACTION: Approval of the nine (9) Omnibus items as presented**

Mayor Pandaleon asked members of the Council if they would like to remove any item or take it separately. Seeing none, he asked for a motion.

Alderman Bushchmann made a motion to approve the nine (9) Omnibus items as presented, seconded by Alderman Weber. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

*Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Recommended Action and a Staff Contact as it relates to the Omnibus items can be found on the agenda.*

**ORDINANCES**

**OLD BUSINESS**

**NEW BUSINESS**

**1. Approval of an Amended and Restated Intergovernmental Service Agreement between the City of Lake Forest and the Village of Lake Bluff**

City Manager Jason Wicha reported on the proposed amended intergovernmental agreement between The City of Lake Forest and The Village of Lake Bluff, noting changes reflect services provided and the billing section for emergency medical services.

**COUNCIL ACTION: Approval of an Amended and Restated Intergovernmental Service Agreement between the City of Lake Forest and the Village of Lake Bluff**

Alderman Rummel made a motion to approve an Amended and Restated Intergovernmental Service Agreement between the City of Lake Forest and the Village of Lake Bluff, seconded by Alderman Weber. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

**ADDITIONAL ITEMS FOR COUNCIL DISCUSSION/COMMENTS BY COUNCIL MEMBERS**

Alderman Weber stated she and Alderman Karras had the opportunity to visit the Fire Department and see the new fire engine and present them a cake on behalf of the City Council.

Mayor Pandaleon thanked City Staff for being flexible and accommodating the demonstration that took place in Market Square.

**ADJOURNMENT**

There being no further business Mayor Pandaleon asked for a motion. Alderman Rummel made a motion to adjourn, seconded by Alderman Buschmann. Motion carried unanimously by voice vote at 7:52 pm.

Respectfully Submitted  
Margaret Boyer, City Clerk

*A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting [www.cityoflakeforest.com](http://www.cityoflakeforest.com). Click on I Want To, then click on View, then choose Archived Meetings Videos.*