

The City of Lake Forest
CITY COUNCIL
Proceedings of the Monday, May 4, 2020
FIRST SESSION
City Council Meeting - City Council Chambers
REMOTE ACCESS MEETING

The City Clerk asked for a motion to appoint a Mayor Pro Tem. Alderman Rummel made a motion to appoint Alderman Jed Morris as the Mayor Pro Tem, Alderman Notz seconded the motion.

The following voted "Aye": Alderman Morris, Beidler, Notz, Rummel, Preschlack, Goshgarian, Moreno and Buschmann. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carries.

CALL TO ORDER AND ROLL CALL: Mayor Pro Tem Morris called the meeting to order at 6:46pm, and the City Clerk Margaret Boyer called the roll of Council members.

Present: Alderman Beidler, Alderman Morris, Alderman Notz, Alderman Rummel, Alderman Preschlack, Alderman Goshgarian, Alderman Moreno and Alderman Buschmann.

Absent: Mayor Pandaleon until 7:09pm

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE was recited.

REPORTS OF CITY OFFICERS

***Please note Mayor Pro Tem Morris advanced the meeting ahead to Committee Reports, Finance Committee. When the Mayor returned at 7:09, the meeting was continued with Comments by the Mayor.

COMMENTS BY MAYOR

A. Recycling Campaign Update
- **Dan Martin, Superintendent of Public Works**

Mayor Pandaleon thanked the Lake Forest Garden Club for their donation and introduced Superintendent of Public Works, Dan Martin, to give a brief presentation on the new Recycling campaign featuring Bart the Cart.

The City Council had discussion on specific items that should not be recycled and thanked Marcus Norman for the professional campaign.

COMMENTS BY CITY MANAGER

City Manager reserved his comments for later in the meeting.

OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL ON NON-AGENDA ITEMS

Members of the public can provide public comment by calling into the following number during the meeting: 847-810-3643

COMMITTEE REPORTS

FINANCE COMMITTEE

1. Approval of the FY2021 Annual Budget Summary and FY2021 Pay Plan

Alderman Morris discussed the changes made to the budget and the changes in the revenue going forward. The City Council will be monitoring the budget and will conduct a monthly review to discuss any changes that can be made.

Finance Director Elizabeth Holleb gave an updated presentation on the FY2021 budget, stating that the budget book will be presented for City Council approval at the May 18th meeting. A onetime transfer of \$300,000 was made from the capital fund to the general fund due to cover estimated revenue shortfall.

The City Council discussed changes made since April 20, and when asked what if anything has changed since the last meeting, Finance Director Elizabeth Holleb stated that the only major change since the last meeting was the Deer Path Golf Course reopening. Sally Swarthout will send the City Council information about the golf course's week.

COUNCIL ACTION: Approval of the FY2021 Annual Budget Summary and FY2021 Pay Plan

Alderman Moreno made a motion to approve of the FY2021 Annual Budget Summary and FY2021 Pay Plan, seconded by Alderman Beidler. The following voted "Aye": Alderman Morris, Beidler, Notz, Rummel, Preschlack, Goshgarian, Moreno and Buschmann. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

2. Annual Vendor Approval

Finance Director Elizabeth Holleb reported on the annual vendors list that the City has contracts with and that a full list was available to the Council.

COUNCIL ACTION: Annual Vendor Approval

Alderman Rummel made a motion to approve the annual vendor approval, seconded by alderman Preschlack. The following voted "Aye": Alderman Morris, Beidler, Notz, Rummel, Preschlack, Goshgarian, Moreno and Buschmann. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

PUBLIC WORKS

1. Approval of the 2020 Bridge Inspection Services to Wiss, Janney, Elstner Associates, Inc. (WJE, Inc.) in the total not-to-exceed amount of \$199,440

Public Works Director, Michael Thomas, gave an overview of the project for bridge inspections and analyses proposals for the in depth study of twenty-five bridges, including fourteen vehicles bridges and eleven pedestrian bridges.

COUNCIL ACTION: Approval of the 2020 Bridge Inspection Services to Wiss, Janney, Elstner Associates, Inc. (WJE, Inc.) in the total not-to-exceed amount of \$199,440

Alderman Morris made a motion to approval the 2020 Bridge Inspection Services to Wiss, Janney, Elstner Associates, Inc. (WJE, Inc.) in the total not-to-exceed amount of \$199,440, seconded by Alderman Buschmann. The following voted "Aye": Alderman Morris, Beidler, Notz, Rummel, Preschlack, Goshgarian, Moreno and Buschmann. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

2. Approval of the Illinois Route 60 Bike Path Phase I Design Project to Bleck Engineering in the Total Not-to-Exceed Amount of \$48,000

Public Works Director Michael Thomas, gave an overview of the Phase I design for the bike path project. He reported that staff is working with Community Development to ensure design adheres to parameters set forth in the recent Route 60 Master Plan. He also reported that the approval of this item would increase the potential for the City to receive a grant to continue phase II of the design.

The City Council had discussion on the potential to connect a path to Mettawa, and to make Lake Forest a more bike-friendly community.

COUNCIL ACTION: Approval of the Illinois Route 60 Bike Path Phase I Design Project to Bleck Engineering in the Total Not-to-Exceed Amount of \$48,000

Alderman Preschlack made a motion to approve the Illinois Route 60 Bike Path Phase I Design Project to Bleck Engineering in the Total Not-to-Exceed Amount of \$48,000, seconded by Alderman Rummel. The following voted "Aye": Alderman Morris, Beidler, Notz, Rummel, Preschlack, Goshgarian, Moreno and Buschmann. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

ITEMS FOR OMNIBUS VOTE CONSIDERATION

- 1. Approval of the April 20, 2020 City Council Meeting Minutes**
- 2. Approval of the Check Register for the Period of March 22 to April 24, 2020**
- 3. Approval of Wright Benefit Strategies Benefit Consulting Services for Fiscal Year 2021 in the Amount of \$30,900**
- 4. Request for the City Council to Increase the Approved Purchase Order Amount of \$26,760 Approved on 5/20/2019 for Lake County Press to Provide Professional Printing Services of the City Dialogue Community-Wide Newsletter to \$28,179.**
- 5. Request Approval to Purchase a Replacement Ambulance by AEV Inc., in a Not-to-Exceed Amount of \$290,000 via the Houston Galveston Area Council (HGAC) Cooperative Purchasing Program**
- 6. Approval of Forest Park Bluff's Pre-Design Services and a Three-Year Bluff Monitoring Agreement with Hey & Associates in the Amount of \$72,735**
- 7. Award of Bid for the Illinois Road and Stonegate Lane Curb Improvements and the Mayflower Ravine Crossing Improvements, to Alliance Contractors, Inc. in the Amount of \$47,815.00, to include a 10% contingency for a total of \$52,596.50.**
- 8. Award of Bid for the FY '21 Concrete Flatwork Project to A Lamp Concrete Contractors, Inc. for a Not-to-Exceed Amount of \$103,773**

COUNCIL ACTION: Approval of the eight (8) Omnibus items as presented

Mayor Pandaleon asked members of the Council if they would like to remove any item or take it separately. Seeing none, he asked for a motion.

Alderman Buschmann made a motion to approve the eight (8) omnibus items as presented, seconded by Alderman Preschlack. The following voted "Aye": Alderman Morris, Beidler, Notz, Rummel, Preschlack, Goshgarian, Moreno and Buschmann. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Recommended Action and a Staff Contact as it relates to the Omnibus items can be found on the agenda.

ORDINANCES

NEW BUSINESS

ADDITIONAL ITEMS FOR COUNCIL DISCUSSION/COMMENTS BY COUNCIL MEMBERS
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City Manager announcement that the Presentation of Fabulous Gifts and Prizes will be held at the next in-person meeting in Chambers.

1. Final words for departing Council Members from remaining Council Members

Each Alderman and the Mayor expressed sincere gratitude for the service of retiring Alderman Beidler and Alderman Moreno.

2. Final comments from Alderman Beidler and Alderman Moreno

Alderman Beidler and Alderman Moreno made closing remarks to the Council, residents and Staff.

ADJOURNMENT

There being no further business, Mayor Pandaleon asked for a motion. Alderman Goshgarian made a motion to adjourn, seconded by Alderman Rummel. The following voted "Aye": Alderman Morris, Beidler, Notz, Rummel, Preschlack, Goshgarian, Moreno and Buschmann. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried. Meeting adjourned at 8:10 pm.

Respectfully Submitted
Margaret Boyer, City Clerk

A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting www.cityoflakeforest.com. Click on I Want To, then click on View, then choose Archived Meetings Videos.

The City of Lake Forest
CITY COUNCIL
Proceedings of the Monday, May 4, 2020
SECOND SESSION
City Council Meeting - City Council Chambers
REMOTE ACCESS MEETING

The City Clerk called for the organization of the 2020-2021 Lake Forest City Council at 8:19pm

CALL FOR ORGANIZATION OF THE 2020-2021 LAKE FOREST CITY COUNCIL

CITY CLERK MARGARET BOYER ADMINISTERS THE OATH OF OFFICE TO:

The City Clerk administered the Oath of Office to the following:

- First Ward Alderman-Elect - - Jennifer Karras
- Second Ward Alderman-Elect - - Edward U. Notz Jr.
- Third Ward Alderman-Elect - - Jim Preschlack
- Fourth Ward Alderman-Elect - - Eileen Looby Weber

CALL TO ORDER AND ROLL CALL

- Honorable Mayor, George Pandaleon
- | | |
|---|--|
| James E. Morris, Alderman First Ward | Jim Preschlack, Alderman Third Ward |
| Jennifer Karras, Alderman First Ward | Ara Goshgarian, Alderman Third Ward |
| Melanie Rummel, Alderman Second Ward | Raymond Buschmann, Alderman Fourth Ward |
| Edward U. Notz, Jr., Alderman Second Ward | Eileen Looby Weber, Alderman Fourth Ward |

ELECTION AND APPOINTMENT OF CITY OFFICERS

Mayor Pandaleon made the following Election and Appointments of City Officers

1. ELECTION BY THE CITY COUNCIL AND APPOINTMENTS BY THE MAYOR AS REQUIRED BY CHARTER AND CITY CODE

- | | |
|----------------------------|----------------------------|
| City Supervisor | Jason Wicha |
| City Treasurer | Elizabeth Holleb |
| City Clerk | Margaret Boyer |
| City Marshal & Collector | Karl Walldorf |
| City Attorney | Julie Tappendorf |
| City Surveyor and Engineer | Gewalt Hamilton Associates |

COUNCIL ACTION: Approve the Mayors Appointments

Alderman Buschmann made a motion to approve the Mayor’s Election and Appointments, seconded by Alderman Preschlack. The following voted “Aye”: Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted “Nay”: None. 8-Ayes, 0 Nays, motion carried.

REPORTS OF CITY OFFICERS

COMMENTS BY MAYOR

A. Resolution of Appreciation for Ward 1 Alderman Prudence Beidler

Mayor Pandaleon read the Resolution and presented it to the Alderman Beidler.

B. Resolution of Appreciation for Ward 4 Alderman Michelle Moreno

Mayor Pandaleon read the Resolution and presented it to the Alderman Moreno.

COUNCIL ACTION: Approve the Resolutions of Appreciation

Alderman Buschmann made a motion to approve both Resolutions of Appreciation, seconded by Alderman Rummel. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

COMMENTS BY CITY MANAGER

City Manager Wicha thanked the retiring Aldermen for their service to the community.

OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL ON NON-AGENDA ITEMS

Members of the public can provide public comment by calling into the following number during the meeting: 847-810-3643

COMMITTEE REPORTS

There were no reports.

ITEMS FOR OMNIBUS VOTE CONSIDERATION

- 1. Approve the Extension of the Mayor's Declaration of a Local State of Emergency until the next City Council Meeting**
- 2. Approval of the Regularly Scheduled Meetings of the Lake Forest City Council for the year 2021**
- 3. Award the Lake Forest portion of the *Municipal Partnership Initiative (MPI) 2020 Concrete Curb and Sidewalk Replacement Project* with Schroeder and Schroeder, Inc. for a Not-to-Exceed Amount of \$90,000**
- 4. Award the Lake Forest portion of the *Municipal Partnership Initiative (MPI) 2020 Crack Sealing Project* with Patriot Pavement Maintenance, Inc. for a Not-to-Exceed Amount of \$40,000**
- 5. Award the Lake Forest portion of the *Municipal Partnership Initiative (MPI) 2020 Joint Sewer Lining Project* with Hoerr Construction for a not-to-exceed amount of \$260,000**

COUNCIL ACTION: Approval of the five (5) Omnibus items as presented

Mayor Pandaleon asked members of the Council if they would like to remove any item or take it separately. Seeing none, he asked for a motion.

Alderman Buschmann made a motion to approve the five (5) omnibus items seconded by Alderman Preschlack. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried.

Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Recommended Action and a Staff Contact as it relates to the Omnibus items can be found on the agenda.

ORDINANCES

NEW BUSINESS

ADDITIONAL ITEMS FOR COUNCIL DISCUSSION/COMMENTS BY COUNCIL MEMBERS
--

City Manager Wicha, Mayor Pandaleon and the entire City Council welcomed the two new Aldermen to the Council.

A public comment was made by Warren Ross, who offered comments on private tennis court availability and their status during the Stay at Home Order.

The two new Aldermen expressed their enthusiasm to serve the Lake Forest Community .

ADJOURNMENT

There being no further business Mayor Pandaleon asked for a motion. Alderman Preschlack made a motion to adjourn, seconded by Alderman Weber. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0 Nays, motion carried. Meeting was adjourned at 8:49 pm.

Respectfully Submitted
Margaret Boyer, City Clerk

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