

The City of Lake Forest  
CITY COUNCIL  
*Proceedings of the Monday, July 20, 2020*  
City Council Meeting - City Council Chambers  
**REMOTE ACCESS MEETING**

CALL TO ORDER AND ROLL CALL: Honorable Mayor Pandaleon called the meeting to order immediately following the finance committee meeting, and the Deputy City Clerk Joyce Reda called the roll of Council members.

Present: Honorable Mayor Pandaleon, Alderman Morris, Alderman Karras, Alderman Rummel, Alderman Notz, Alderman Preschlack, Alderman Goshgarian, Alderman Buschmann and Alderman Weber.

Absent: none

**CALL TO ORDER AND ROLL CALL**

**PLEDGE OF ALLEGIANCE** was recited.

Mayor Pandaleon made the following statement as required by the Open Meetings Act. In accordance with state statute, Mayor Pandaleon has made a determination that it was not practical or prudent to schedule an in-person City Council meeting because of the COVID-19 pandemic, which is why this July 20, 2020 City Council meeting is being held remotely.

**REPORTS OF CITY OFFICERS**

**COMMENTS BY MAYOR**

Mayor Pandaleon thanked the Lake Forest Police Department and the following agencies for their 25 year effort to secure the extradition, from Poland, a suspect in a fatal 1995 DUI-related crash that occurred on Route 41; Lake County State's Attorney Mike Nerheim and his Staff, The Republic of Poland, The United States Marshals Service, US Immigrations and Customs Enforcement, The Federal Bureau of Investigation, The US Department of Justice, The US Department of State, The Lake County Sheriff's Office, Lake Forest Police Officer Mark Senger and Chief of Police Karl Walldorf.

**A. Lake Forest Day Proclamation**

Mayor Pandaleon read the Lake Forest Day Proclamation and asked members of the community to celebrate Lake Forest Day, Wednesday, August 5 in their own private backyards due to the COVID-19 pandemic. The Mayor also encouraged the community to buy raffle tickets from the legion since this is their only fundraiser for the year.

**COUNCIL ACTION: Approve Lake Forest Day Proclamation**

Alderman Rummel made a motion to approve the Lake Forest Day Proclamation, seconded by Alderman Weber. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0-Nays, motion carried.

Mayor Pandaleon introduced Ed Geraghty, Lake Forest Day Chairman in a video update.

**B. American Legion Lake Forest Day Update**  
- **Ed Geraghty, Lake Forest Day Chairman**

Mayor Pandaleon thanked Ed Geraghty and Dave Lipinski for all the work that they do for Lake Forest Day.

**C. COVID 19 Financial Impact Update**  
- **Elizabeth Holleb, Finance Director**

Finance Director Elizabeth Holleb gave the monthly update on the COVID-19 financial impacts to the City of Lake Forest. She gave an overview on Municipal Sales Tax, Income Tax Revenue, Parks and Recreation Fund, Golf Course Fund, Capital Improvement Fund and the Local Business Grant Program. Director Holleb noted that the Income Tax Revenue is higher than projected due to the Federal Governments Supplemental Unemployment Benefit. She explained, Illinois fully taxes unemployment benefits, the current high unemployment rate will not sufficiently effect income tax revenue until the supplement expires in July 2020.

The City Council had discussion on the Local Business Grant Program. Sixteen businesses have applied for the Local Grant Program. Most were retail businesses with one restaurant. A total of \$1,969.00 has been awarded. Director Holleb indicated that businesses have until the end of the year to request the grant and anticipates additional applications as time goes on.

The City Council thanked Director Holleb and her Department for their work in general and for putting together the monthly COVID-19 Financial Impact Update.

#### **COMMENTS BY CITY MANAGER**

City Manager Jason Wicha thanked all those who were involved with the Collective Bargaining Agreement. The LFEA negotiating team and the City of Lake Forest negotiating team.

**A. Fire Fleet Apparatus Update  
-Pete Siebert, Fire Chief**

Chief Siebert gave an overview on current fire apparatus. He reported that in 2018, the City had five trucks with the average age of 23.2 years. Currently the City has four trucks with the average age of 10.75 years.

The City Council thanked Chief Siebert for his time and effort to update the fire feet and while keeping costs down.

City Manager Jason Wicha also thanked Chief Siebert, Deputy Chief Cronin and the entire Fire Department for their efforts.

#### **OPPORTUNITY FOR CITIZENS TO ADDRESS THE CITY COUNCIL**

**Members of the public can provide public comment by calling into the following number during the meeting: 847-810-3643**

There were no comments from the public.

#### **COMMITTEE REPORTS**

##### **FINANCE COMMITTEE**

**1. GFOA Award Presentation - Alderman Morris**

Finance Chair Alderman Morris congratulated the Finance Department and Director Holleb for again obtaining the Certificate of Achievement for Excellence in Financial Reporting from GFOA. Alderman Morris explained that there are roughly 7000 local governments and only 5.1% get this award. Alderman Morris also recognized Diane Hall, Assistant Finance Director for her Certificate of Achievement for an Individual who is instrumental in Financial Reporting.

The City Council thanked the Finance Department for their thorough financial reports.

**\*\*\*PUBLIC HEARING ON THE CITY'S ANNUAL APPROPRIATION ORDINANCE\*\*\*  
OPEN PUBLIC HEARING**

Mayor Pandaleon asked for a motion to open the public hearing at 8:12pm

Alderman Preschlack made a motion to open the public hearing, seconded by Alderman Morris. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0-Nays, motion carried.

**2. Consideration of the Annual Appropriation Ordinance for FY2021 and Approval of Rollovers (Final Reading- Public Hearing Required)**

Finance Director Elizabeth Holleb presented the annual appropriation ordinance and explained that the additional fund rollovers that are included in the FY20 budget are from projects that were not started or completed in the previous fiscal year. She summarized that this ordinance is asking for those funds to be carried over into FY21 so that those projects can be completed.

Mayor Pandaleon asked the members of the public for comment by calling into the following number during the meeting: 847-810-3643.

There were no comments from the public. Mayor Pandaleon asked for a motion on consideration of the Annual Appropriations Ordinance for FY2021 and Approval of rollovers.

**COUNCIL ACTION: Consideration of the Annual Appropriation Ordinance for FY2021 and Approval of Rollovers (Final Reading)**

Alderman Morris made a motion to approve the final reading of the Annual Appropriation Ordinance for FY2021 and Approval of Rollovers, seconded by Alderman Preschlack. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0-Nays, motion carried.

**CLOSE PUBLIC HEARING**

Mayor Pandaleon asked for a motion to close the public hearing at 8:21pm

Alderman Preschlack made a motion to close the public hearing, seconded by Alderman Rummel. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0-Nays, motion carried.

**3. Approval of an additional \$2 million transfer in FY2020 from the General Fund**

Finance Director Elizabeth Holleb presented information on the General Fund Balance, FY2020 General Fund Operations and Budget Variances, and General Fund Five Year Forecast. Director Holleb recommended that the potential uses for the \$2 million transfer would be; \$1 Million to the Capital Improvements Fund for possible Priority 1 not funded (nf) projects, \$500,000 each to the Fire and Police Pension Fund to offset a portion of the FY20 investment underperformance.

The City Council had lengthy discussion on the best use of the \$2 million transfer

**COUNCIL ACTION: Approval of an additional \$2 million transfer in FY2020 from the General Fund**

Alderman Preschlack made a motion of approval of an additional \$2 million transfer in FY2020 from the General Fund, seconded by Alderman Rummel. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0-Nays, motion carried.

<b>ITEMS FOR OMNIBUS VOTE CONSIDERATION</b>
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1. **Approve the Extension of the Mayor’s Declaration of a Local State of Emergency until the next City Council Meeting**
2. **Approval of the June 15, 2020 City Council Meeting Minutes**
3. **Approval of the Check Register for the Period of May 23 to June 26, 2020**
4. **Approval of Collective Bargaining Agreement between the City and the Lake Forest Employee Association (LFEA)**
5. **Authorization for the City Manager and City Clerk to execute a First Amendment to the Fiber Optic Facilities License Agreement between the City of Lake Forest and Abbott Laboratories**
6. **Approval of Revised Employment Agreement for City Manager Wicha**
7. **Award the Thermoplastic Lane Marking contract to Superior Road Striping, Inc. in the amount of \$94,000.00**
8. **Consideration of a Recommendation from the Public Works Committee in Support of Amendments to Section 150.391 of the City of Lake Forest Code Relating to Storm Sewers and Surface Drainage (Waive first reading and grant final approval of an Ordinance.)**

**COUNCIL ACTION: Approval of the eight (8) omnibus items as presented**

Mayor Pandaleon asked members of the Council if they would like to remove any item or take it separately.

City council had discussion on item #8. Mayor Pandaleon again asked members of the Council if they would like to remove any item or hear it separately. Seeing none, he asked for a motion to approve the eight items as presented.

Alderman Rummel made a motion to approve the eight (8) omnibus items as presented, seconded by Alderman Preschlack. The following voted “Aye”: Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted “Nay”: None. 8-Ayes, 0-Nays, motion carried.

*Information such as Purpose and Action Requested, Background/Discussion, Budget/Fiscal Impact, Recommended Action and a Staff Contact as it relates to the Omnibus items can be found on the agenda.*

<b>ORDINANCES</b>
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<b>OLD BUSINESS</b>
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<b>NEW BUSINESS</b>
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<b>ADDITIONAL ITEMS FOR DISCUSSION/ COMMENTS BY COUNCIL MEMBERS</b>
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The City council had discussion regarding the omnibus agenda and ordinances.

<b>ADJOURNMENT</b>
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*Proceedings of the Monday, July 20, 2020  
Regular City Council Meeting*

There being no further business Mayor Pandaleon asked for a motion. Alderman Notz made a motion to adjourn, seconded by Alderman Preschlack. The following voted "Aye": Alderman Morris, Karras, Rummel, Notz, Preschlack, Goshgarian, Buschmann and Weber. The following voted "Nay": None. 8-Ayes, 0-Nays, motion carried at 9:08pm.

Respectfully Submitted  
Joyce Reda, Deputy City Clerk

*A video of the City Council meeting is available for viewing at the Lake Forest Library and on file in the Clerk's office at City Hall. You can also view it on the website by visiting [www.cityoflakeforest.com](http://www.cityoflakeforest.com). Click on I Want To, then click on View, then choose Archived Meetings Videos.*