

The City of Lake Forest
Building Review Board Agenda

Regular Meeting

Note Date Change: **Tuesday, January 7, 2020**
Municipal Services Facility – Lower Level

6:30 P.M.

Richard Walther
James Sykora

Jim Diamond, Chairman
Fred Moyer
Chris Bires

Joanne Bluhm
John Looby III

1. Introduction of Board members and City staff, overview of meeting procedures – Chairman Diamond.
2. Consideration of the minutes from the December 4, 2019 Building Review Board meeting.
3. Consideration of a request for approval of a building scale variance to allow the addition of a pergola in the rear yard at **170 Savanna Court**.
Property Owners: Daniel and Emily Houlihan
Representative: Marco Romani, Landscape Architect

Other Items

4. Opportunity for the public to address the Building Review Board on non-agenda items.
5. Additional information from staff.

Mandatory Adjournment time is 11:00 p.m.

MEETING PROCEDURES
Building Review Board meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts by members of the Board.
3. Presentation by the Petitioner – 10 minutes.
4. Identification of Issues by Staff - 5 minutes.
5. Questions or requests for clarification from Board to Petitioner or Staff.
6. Public Testimony - 5 minutes per speaker.
7. Staff response to public testimony- 5 minutes.
8. Petitioner Rebuttal - 10 minutes.
9. final Questions from Board to Petitioner or Staff
10. Board Discussion and Comment
11. Board Action

*Mandatory Adjournment time
11:00 p.m.*

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Community Development Department at 847-810-3503.