

The City of Lake Forest  
Building Review Board Agenda

Regular Meeting

Wednesday, July 1, 2020  
Remote Access Meeting

6:30 P.M.

Joanne Bluhm  
James Sykora

Jim Diamond, Chairman  
Chris Bires  
Richard Walther

John Looby III  
Sally Downey

This meeting will be conducted remotely in compliance with Governor's Executive Order 2020-07, issued on March 16, 2020 that suspended certain Open Meetings Act provisions relating to in-person attendance by members of a public body. The Governor's Order: (1) suspends the requirement in Section 2.01 that "members of a public body must be physically present;" and (2) suspends the limitations in Section 7 on when remote participation is allowed. Members of the public can participate remotely in the meeting by following the public audience link <https://us02web.zoom.us/j/83235231293>. Members of the public who wish to comment during the meeting will have the opportunity to participate by phone by calling 847-810-3643. During the remote meeting, City staff will be on site at the City's Municipal Services Facility at 800 Field Drive, lower level.

1. Introduction of Board members and City staff, overview of meeting procedures – Chairman Diamond.
2. Consideration of the minutes from the February 5, 2020 Building Review Board meeting.
3. Consideration of a request for approval of a new residence on a vacant lot located at **885 Valley Road**. Approval of the associated site plan, proposed tree removal and landscape plan is also requested.  
Property Owner: Michael Bertucci  
Representative: Adam Lyons, architect
4. Consideration of a request for approval of a second floor addition and various exterior alterations to the single family home located at **846 Northmoor Road**.  
Property Owners: Stanislaw & Patrycja Szafranski  
Representative: Joanna Druzgala, architect

**Other Items**

5. Opportunity for the public to address the Building Review Board on non-agenda items.
6. Additional information from staff.

**MEETING PROCEDURES**  
*Building Review Board meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.*

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts by members of the Board.
3. Presentation by the Petitioner – 10 minutes.
4. Identification of Issues by Staff - 5 minutes.
5. Questions or requests for clarification from Board to Petitioner or Staff.
6. Public Testimony - 5 minutes per speaker.
7. Staff response to public testimony- 5 minutes.
8. Petitioner Rebuttal - 10 minutes.
9. final Questions from Board to Petitioner or Staff
10. Board Discussion and Comment
11. Board Action

*Mandatory Adjournment time  
11:00 p.m.*

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Community Development Department at 847-810-3503.

*Mandatory Adjournment time is 11:00 p.m.*