

The City of Lake Forest
Building Review Board Agenda

Regular Meeting

DATE CHANGE: Wednesday, August 5, 2020
Remote Access Meeting

6:30 P.M.

Joanne Bluhm
James Sykora

Jim Diamond, Chairman
Chris Bires
Richard Walther

John Looby III
Sally Downey

This meeting will be conducted remotely in compliance with Governor's Executive Order 2020-07, issued on March 16, 2020 that suspended certain Open Meetings Act provisions relating to in-person attendance by members of a public body. The Governor's Order: (1) suspends the requirement in Section 2.01 that "members of a public body must be physically present;" and (2) suspends the limitations in Section 7 on when remote participation is allowed.

Members of the public can participate remotely in the meeting by following the public audience link below. The meeting ID and password are also provided:

<https://us02web.zoom.us/j/86347793046?pwd=VE15bmJMUUnY0YXBPUk5nL0pESzZzUT09>
Meeting ID: 86347793046 Password: 1861

Information on each of the petitions to be heard is available on the City's website. Members of the public who wish to comment on a petition are encouraged to submit written comments in advance of the meeting to baehrj@cityoflakeforest.com Members of the public who wish to comment during the public comment portion of the meeting will have the opportunity to participate by phone by calling 847-810-3643.

1. Introduction of Board members and City staff, overview of meeting procedures – Chairman Diamond.
2. Consideration of the minutes from the July 1, 2020 Building Review Board meeting.
3. Continued consideration of a request for approval of a second floor addition and various exterior alterations to the single family home located at **846 Northmoor Road**.
Property Owners: Stanislaw & Patrycja Szafranski
Representative: Joanna Druzgala, architect
4. Consideration of a request for approval of awnings and signage for an existing business, Britt Carter located at **1350 Skokie Highway**.
Property Owner: Britt Carter & Company (Mark Britt Carter, 45%, Vicki J. Carter, 45%, and Jeremy N. Carter, 10%)
Project Representative: Daryl Hunzinger, Evanston Awning Company

Other Items

5. Opportunity for the public to address the Building Review Board on non-agenda items.
6. Additional information from staff.

MEETING PROCEDURES
Building Review Board meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts by members of the Board.
3. Presentation by the Petitioner – 10 minutes.
4. Identification of Issues by Staff - 5 minutes.
5. Questions or requests for clarification from Board to Petitioner or Staff.
6. Public Testimony - 5 minutes per speaker.
7. Staff response to public testimony- 5 minutes.
8. Petitioner Rebuttal - 10 minutes.
9. final Questions from Board to Petitioner or Staff
10. Board Discussion and Comment
11. Board Action

*Mandatory Adjournment time
11:00 p.m.*

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, may contact the Community Development Department at 847-810-3503.

Mandatory Adjournment time is 11:00 p.m.