



Date: 01/28/2016

Dear Forest Park Beach Permit Holder,

Welcome to the 2016 season! We hope to make the renewal process smooth by enclosing all necessary paperwork. All permits will again be issued through the Parks & Recreation Department's main office at 400 Hastings Road.

Permit holders will see that the application card for 2016 permits has been amended to simplify and clarify the application process. Additionally, renewal customers will note that the application has been filled in with information from our records. The City of Lake Forest is asking renewal customers to carefully review their applications to complete or change any missing or incorrect information. If contact, watercraft or vehicle information has changed please update the application card with the correct information. This may be done on the application itself or on a separate piece of paper.

Will Howard, Program Assistant - Sailing, will be the contact for the Watercraft Basin, Sailboat Compound, Sailboat/Kayak Beach Rack Storage and Basin Attendants. For information or concerns, please contact him at 847-810-3664 or howardw@cityoflakeforest.com

<p style="text-align: center;">2016 Events Upper Midwest Junior Olympic Sailing Festival June 24th -26th 2016 North Shore Cup Regatta July 22nd 2016</p>

2016 PERMIT INFORMATION

Your current Forest Park Beach – South vehicle and watercraft decal(s) expire on March 31st, 2016, and the new 2016-2017 decal(s) need to be purchased by March 31st, 2016 and displayed by April 1st, 2016 to avoid penalties.

Please remember that Seasonal Watercraft Compound Storage and Seasonal Beach Racks Storage permits expire on December 1st, 2016.

The deadline for watercraft renewal applications is Monday, February 29th, 2016. All applications and fees must be returned by February 29th to receive your new permit in the mail by Thursday, March 17th.

As is the case each year for our watercraft compound storage customers, there is a chance you may be assigned a different space than last year.

Please follow these steps:

1. Please complete all sections of the enclosed permit application in order to be eligible for a 2016 permit.
2. There is no need to provide watercraft and motor vehicle information **UNLESS** we do not have it or it has changed (such as getting a new watercraft, vehicle, etc.). If the information was printed out on the enclosed application, we have your information on file. Read over your enclosed information from last year. Make any necessary corrections to the information and return this sheet with your application. **PERMIT APPLICATIONS THAT ARE NOT COMPLETED IN FULL WILL NOT BE PROCESSED.**

3. On the permit application fill out your personal information (name, address, phone and e-mail), note the number of desired permit(s), note grand total cost and sign & date the application. All fees (check or credit card) must be included with the permit application.
4. Please provide boat and motor vehicle information so that we can update our records accurately. Applications received that do not include this information will not be considered complete.
5. We will again be offering you the ability to pay by credit card. Please refer to the enclosed credit card payment form.
6. **If you are applying for a permit for the first time, please include a copy of your Illinois State Registration Certificate and Title.**
7. Please provide an e-mail address so that pertinent information can be sent in a timely manner throughout the season.

Other important items for you to know:

- A Boat Ramp Attendant will be posted Monday through Friday from 8:00 a.m. – 4:00 p.m. and on Saturdays and Sundays 8:00 a.m. – 7:00 p.m. during peak season.
- Due to the high demand for the sailboat storage compound, all storage applications and payments must be received by *March 21st* or you will be assessed a *\$50 late fee*. Fees not paid by April 1st, 2016 will result in forfeiture of storage space.
- Dredging is scheduled to be completed the third week of May. Please understand that weather can impact the schedule. Docks will be installed following the completion of dredging.
- The City of Lake Forest has adopted an impoundment policy. Please review the policy, which can be found on the City of Lake Forest website. *This ordinance will be strictly enforced.* Please remember that all watercraft must display a valid permit or will be in violation of this ordinance.
- The purchase of a “Watercraft Ramp Launch” permit includes one vehicle decal and one watercraft decal. Additional watercraft and/or vehicle decals can be purchased for an additional fee by circling “Additional Watercraft” and/or “Additional Vehicle” on the application card and including payment.
- The purchase of any “Storage” permit includes one vehicle decal and one watercraft decal. Additional vehicle decals can be purchased for an additional fee by circling additional vehicle and including payment.
- The purchase of two “Watercraft Ramp Launch” permits will include two vehicle decals. However, applicants must include complete information about both vehicles in order to be eligible for both vehicle decals.

Please read the enclosed two sets of Rules and Regulations carefully and keep them for reference during the season. **When you sign your application for a Forest Park Beach Permit, you agree to abide by these regulations.**

If you miss the deadline, boat permit applications will be available at the Lake Forest Recreation Center, 400 Hastings Road, between the hours of 8:30 a.m. and 4:30 p.m. Monday through Friday. With the exception of daily watercraft launch, Forest Park Beach - South permits will not be sold at any other location or at any other time.

The Parks and Recreation staff is looking forward to another great boating season. *If you have any questions regarding your application, please contact Will Howard directly at 847-810-3664 or howardw@cityoflakeforest.com.*

We hope to see you at our beautiful Lake Forest waterfront!

Respectfully,

Aaron Dalzot
Program Manager Lake Front
City of Lake Forest
847-810-3930