



## YOUTH IN GOVERNMENT

The City of Lake Forest offers an opportunity to youth who are residents of Lake Forest to have a unique experience with their local government by serving on a board or commission. Civic-minded students who will be high school juniors or seniors during their year of service are appointed by the Lake Forest Mayor and work alongside other community volunteers whose dedicated work continues to ensure that Lake Forest remain a special place. This involvement with their local government helps them develop lifelong leadership and business skills.

The first step for a student interested in serving the City in an appointed position is to complete a Youth Volunteer Profile Sheet. Profile Sheets may be obtained from the Office of the City Manager at Lake Forest City Hall (220 E. Deerpath). Completed Profile Sheets should be returned to City Hall. The Profile Sheets for individuals appointed to City positions become public information and are filed at City Hall.

To accompany the completed Profile Sheet, students applying for an appointment are required to submit a one-page essay explaining why they would like to serve and what benefits they and the City will derive from this experience. Two letters of reference should also be provided.

For additional information regarding the process of interviewing and selecting candidates for appointed positions, please contact City Manager Robert R. Kiely, Jr. at 847-810.3675.

Upon submitting an application and letters of recommendation, interested students will be interviewed by a representative of the City and past youth volunteers.

**DEADLINE FOR APPLICATION SUBMITTAL: Monday, March 18, 2019**

### **Boards and Commissions Available for Service from May 2019-April 2020**

**Library Board** – this Board is responsible for determining operating policies, which are implemented and administered by the Librarian. The Board meets the second Tuesday of the month, 7:30 p.m., at the Library, 360 E. Deerpath.

**Parks and Recreation Board** - this Board serves as an advisory body on development and operation of recreational programs, the Recreation Center, Deerpath Golf Course, the Beach, and all other City-owned parks and recreational facilities. The Board meets the third Tuesday of the month, 6:30 p.m., at the Municipal Services Building, 800 N. Field Drive.

**THE CITY OF LAKE FOREST**  
**Youth Volunteer Profile Sheet**  
**(For Appointed Lake Forest Senior Student Positions)**

NAME \_\_\_\_\_

HOME PHONE \_\_\_\_\_

CELL PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

WARD \_\_\_\_\_

YEARS IN LAKE FOREST \_\_\_\_\_

BIRTHDATE \_\_\_\_\_

E MAIL ADDRESS \_\_\_\_\_

**EDUCATION**

Please list high(s) school attended and current year in school.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BOARD TO WHICH YOU WOULD LIKE TO BE APPOINTED**

\_\_\_\_\_ Parks & Recreation Board (meets the third Tuesday of each month, 6:30 p.m., at t)

\_\_\_\_\_ Library Board (meets the second Tuesday of the month, 7:30 p.m., at the Library)

**ATTENDANCE AT MEETINGS**

Will other commitments interfere with your attendance at scheduled meetings? \_\_\_\_ yes \_\_\_\_ no

**RELEVANT ACTIVITIES, EXPERIENCE, INTERESTS, SKILLS, ETC.**

Please list activities, specialized skills, knowledge, or experience that would contribute to your effectiveness in the positions(s) for which you are applying or expressing possible future interest:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COMMUNITY SERVICE EXPERIENCE**

Please list current and previous community service activities, interests, etc. For each activity, indicate the years served and positions held:

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**REASONS FOR VOLUNTEERING**

Please submit a one-page essay explaining why you would like to serve The City of Lake Forest and what benefits you and the City will derive from your experience serving on the board or commission.

**CONFLICT OF INTEREST**

Do you have any interest in or participate in any professional or personal activity that could lead to, or be perceived as, a conflict of interest if you become a candidate or appointee?    \_\_\_ yes    \_\_\_ no

If yes, please explain:

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**REFERENCES (at least one teacher and one personal)**

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**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_