

**The City of Lake Forest  
Zoning Board of Appeals' Meeting Agenda**

**Regular Meeting**

*Monday, January 27, 2020  
City Hall – 220 E. Deerpath*

**6:30 p.m.**

*Nancy Novit  
Kevin Lewis*

*Mark Pasquesi, Chairman  
Michael Sieman  
Lisa Nehring*

*James Moorhead  
Laurie Rose*

**MEETING PROCEDURES**

1. Introduction of Board members and staff, overview of meeting procedures – Chairman Pasquesi.
2. Consideration of the minutes of the December 3, 2019 meeting.
3. Consideration of a request for approval of a variance from the front yard setback to allow construction of a dormer on an existing nonconforming residence at **374 Wisconsin Avenue**.  
Property Owner: Kristin Ryan  
Representative: Sue Auerbach, architect
4. Consideration of a request for approval of a variance from the front yard setback to allow construction of a portico at the front entrance of the residence at **401 E. Westminster**.  
Property Owners and Representatives: Jeff and Laura Torosian
5. Consideration of a request for approval of a variance to allow expansion of the driveway within the front yard setback to access a new garage at **685 Burton Drive**  
Property Owners: Patrick and Julia Barry  
Representative: Michael Breseman, architect

*Zoning Board of Appeals' meetings follow the procedures outlined below. In the spirit of fairness to all parties, any of these procedures may be modified for a particular item at the discretion of the Chairman.*

1. Introduction of the Item by the Chairman
2. Declaration of Conflicts of Interest and Ex Parte Contacts
3. Swearing in of Parties Intending to Testify
4. Presentation by the Petitioner – not to exceed 10 minutes for variances, 20 minutes for Special Use Permits.
5. Identification of Issues by Staff - not to exceed 5 minutes.
6. Questions and requests for clarification from Board to Petitioner or Staff.
7. Public Testimony - not to exceed 5 minutes per speaker.
8. Opportunity for cross examination. *Requires submittal of request to cross examine prior to meeting.*
9. Final Questions from Board to Petitioner or Staff, or direction to Petitioner and Staff to provide additional information.
10. Petitioner Rebuttal - not to exceed 10 minutes.
11. Staff Response to Public Testimony - not to exceed 5 min.
12. Board Discussion and Comment
13. Board Action

*Mandatory Adjournment Time  
11:00 p.m.*

**Other Items**

6. Opportunity for the public to address the Zoning Board of Appeals on matters not on the agenda.
7. Additional information from staff.