



THE CITY OF LAKE FOREST
HISTORIC PRESERVATION COMMISSION
LOCAL HISTORIC LANDMARK NOMINATION
“SHORT FORM” INSTRUCTIONS

For a property to be considered for designation by the City of Lake Forest Historic Preservation Commission, it is necessary for an applicant to complete the enclosed application form and return it to the Community Development Department. This is a condensed form which should only be used if you have already completed or will be completing a nomination for listing on the National Register of Historic Places. This condensed application is designed to accompany the completed National Register of Historic Places nomination. To avoid repeating information, an applicant may submit the National Register nomination to the City along with this condensed Local Landmark nomination form. The following instructions explain the most frequently misunderstood items. If you have further questions, do not hesitate to contact:

Peter Coutant (847) 810-3507
e-mail: coutantp@cityoflakeforest.com
City of Lake Forest
Community Development Department

1. NAME OF PROPERTY

Historic Name

This is ordinarily the first name given to the building or the name of the original owner. A name associated with a site at a later date may also be used if it can be demonstrated to have more historic validity than the name by which it was first known.

Common Name

This is usually the name by which a site is currently popularly identified. It may be the same as the historic name.

3. CLASSIFICATION

Category of Property

Building: A “building,” such as a house, church, commercial building, or similar construction is created principally to shelter any form of human activity. Examples include: houses, coach houses, sheds, greenhouses, garages, barns, village halls, social halls, hospitals, commercial buildings, libraries, train depots, hotels, schools, stores, and churches.

Structure: The term "structure" is used to distinguish from buildings those functional constructions made usually for purposes other than creating human shelter. Examples include: bridges, water towers, roadways, mounds or earthworks, railroad grades, systems of roadways and paths, bandstands, gazebos.

Object: The term "object" is used to distinguish from buildings and structures those constructions that are primarily artistic in nature or are relatively small in scale and simply constructed. Although it may be, by nature or design, movable, an object is associated with a specific setting or environment. Examples include: sculpture, monuments, boundary markers, statuary, and fountains.

Site: A “site” is the location of a significant event, a prehistoric or historic occupation or activity, or a building or structure, whether standing, ruined, or vanished, where the location itself possesses historic, cultural, or archeological value regardless of the value of any existing structures. Examples include: habitation sites, funerary sites, ceremonial sites, gardens, grounds, ruins of historic buildings and structures, trails, area of land, cemeteries, designed landscapes, and natural features, and land areas having cultural significance.

4. REPRESENTATION IN EXISTING SURVEYS

If you know whether or not your property has been included in the City of Lake Forest Historic Resources Survey or some other survey or is located in any of the Local or National Historic Districts in Lake Forest, or listed individually on the National Register of Historic Places, please indicate.

5. DESCRIPTION

Written Description:

Describe the structure's shape, building materials, and exterior features in paragraph form. Specify types and colors of materials, the design or pattern of decorative ornament, and the arrangement of architectural elements. Also describe other features on the site such as outbuildings, decorative fences, sculpture, fountains, or landscape treatments that may add to the significance or historic character of the site. Briefly describe additions or alterations and non-historic features. Use continuation sheets, if necessary.

6. STATEMENT OF SIGNIFICANCE

Applicable Criteria

In order to designate a Lake Forest Local Historic Landmark, a property must be proven to possess historic significance and integrity. The significance of a building, site, structure or object is based on compliance with one or more of the Historic Preservation Ordinance Criteria, labeled Applicable Criteria on the nomination form. More than one criterion may be selected.

9. OWNER OF PROPERTY

Please submit the name and address of the property owners of the area, property, structure, site or object being nominated. If the nomination includes multiple property owners, attach a separate sheet that includes the names and addresses of all property owners.

ADDITIONAL INFORMATION

Submit the following items with the completed form:

Photographs: Representational photographs of all major facades and significant character defining details should be submitted with the nomination form. List the date and view on the back of all photos. If historic photographs are submitted please indicate the year the photograph was taken and the source of the photograph.

Additional Items: Additional visual materials may be submitted with the nomination form.

Return nomination form to: **Historic Preservation Commission
Community Development Department
800 Field Drive
Lake Forest, IL 60045**



THE CITY OF LAKE FOREST
HISTORIC PRESERVATION COMMISSION
LANDMARK NOMINATION INSTRUCTIONS

1. NAME OF PROPERTY

Historic Name: _____

Common Name / Street Address _____

2. LOCATION

Street Address: _____

City: _____ State: _____ County: _____ ZIP Code: _____

3. CLASSIFICATION

Category:

- Building
- Structure
- Object
- Site

Ownership:

- Public
- Private
- Both

Present Use:

- Agricultural
- Commercial
- Cemetery
- Educational
- Entertainment
- Government
- Park
- Private Residence
- Military
- Museum
- Religious
- Transportation
- Other _____

4. REPRESENTATION IN EXISTING SURVEYS

National Historic Districts

- Original Lake Forest Historic District (1975)
- Green Bay Road Historic District (1995)
- Vine/Oakwood/Green Bay Road Historic District (1980)
- Individual Listing on the National Register of Historic Places, date: _____
- Other: _____

Local Historic Districts

- Local Ordinance Historic District
- Historic Residential and Open Space Preservation District

Surveys

- City of Lake Forest Historic Resources Survey, contributing resource – YES NO
- Illinois Historic Structures Survey (Illinois Dept. of Conservation, 1975);
- Illinois Historic Landmarks Survey (Illinois Dept. of Conservation, 1975).
- Other: _____

5. STATEMENT OF SIGNIFICANCE

Applicable Criteria:

Mark an "x" in one or more boxes to identify the criteria, from the Historic Preservation Ordinance, which qualify the property for Lake Forest landmark designation.

- A.** Its exemplification of an architectural type, style or design distinguished by innovation, rarity, uniqueness, or overall quality of design, detail, materials or craftsmanship.
- B.** Its identification as the work of an architect, designer, engineer, or builder whose individual work is significant in the history or development of the District, the City of Lake Forest, the State of Illinois, or the United States.
- C.** Its exemplification of important planning and urban design techniques distinguished by innovation, rarity, uniqueness or overall quality of design or detail.
- D.** Its representation of a historic, cultural, architectural, archaeological or related theme expressed through distinctive areas, properties, structures, sites or objects that may or may not be contiguous.
- E.** Its unique location or distinctive physical appearance or presence represents an established and familiar visual feature of a neighborhood, community, or the City of Lake Forest.
- F.** Its exemplification of a pattern of neighborhood development or settlement significant to the cultural history or traditions of the City of Lake Forest, whose components may lack individual distinction.
- G.** Its identification with a person or persons who significantly contributed to the historic, cultural, architectural, archaeological or related aspect of the development of the District, the City of Lake Forest, State of Illinois, or the United States.
- H.** Its association with important cultural or social aspect or events in the history of the City of Lake Forest, State of Illinois, Midwest region, or the United States.
- I.** Its location as a site of an important archaeological or natural significance.
- J.** Its location as a site of a significant historic or prehistoric event or activity which may or may not have taken place within or involved the use of any existing improvements on the property.

6. OWNER OF PROPERTY

Name _____

Address _____

Signature _____

7. FORM PREPARED BY

Name _____

Organization _____ Date _____

Street Address _____ Telephone _____

City _____ State _____ Zip Code _____

Return to:
Historic Preservation Commission
Community Development Department
800 Field Drive
Lake Forest, IL 60045

<i>HPC Use Only:</i> Date Received: Date Heard: Commission Decision: Council/Board Action: Date:
