



To All Landscapers / Private Driveway Plow Operators:

This letter is to inform all companies that plow private driveways that Section 40-1-1413 of the City's Code prohibits snow from being deposited onto the City right-of-way. **The snow cannot hinder, obstruct, or impede in any way, the safe movement of pedestrian or vehicular traffic.**

Snow that is deposited onto the streets and sidewalks from private driveways ultimately require City crews to plow such areas multiple times to clear what is left from a private plow company. Not only does this create an unsafe driving or walking condition, but it costs Lake Forest taxpayers additional dollars to have City crews repeat their plow routes multiple times.

As the snow season approaches, we ask for your cooperation in this matter. If seen violating this code, a ticket will be issued by the Police Department. Administrative Hearings are held at City Hall and the final amount of the fine (\$75-\$2,000) shall be determined by the Administrative Hearing Officer.

We again thank you in advance for your assistance in this matter. If you have any questions, please do not hesitate to contact the Streets & Sanitation Supervisor, Lou Decker, at (847) 810-3568.

Sincerely,

A handwritten signature in black ink that reads "Michael Thomas". The signature is written in a cursive style with a large initial "M".

Michael Thomas  
Director of Public Works

attachment: City Code, Section 40-1-1413



## ***ADDITIONAL ORDINANCE INFORMATION FOR LANDSCAPERS***

***Please be aware if you perform snow removal***

***Local Ordinance:*** Section 40-1-1413 - Depositing Injurious Material on Highway:

(d) No person shall shovel, plow or otherwise place snow or cause or permit the shoveling, plowing, or placing of snow, from a private driveway, parking lot, or other private property upon any highway, street or sidewalk so as to hinder, obstruct, impede or otherwise interfere in any way with the movement of traffic upon any street, highway or sidewalk. If said snow is not immediately moved or removed by the owner, occupant or agent so placing it on the street, highway or sidewalk after being advised by an authorized official or police officer to do so, then the City may charge the same with any expenses which may be incurred by the City in the removal thereof. Such expenses shall be collected by the City by suit or otherwise in addition to a fine or penalty as set forth in this Chapter.

- \$75 fine for each occurrence
- City removal costs
- Private plow operators must deposit driveway and parking lot snow somewhere other than in the street or on sidewalks, or be subject to fine.

**Sec. 40-1-1413.** Putting glass, etc., on highway prohibited:

(a) No person shall throw or deposit upon any highway any glass bottle, glass, nails, tacks, wire, cans, or any other substance likely to injure any person, animal or vehicle upon such highway.

(b) Any person who drops or permits to be dropped or thrown, upon any highway and destructive, dangerous, hazardous or injurious material shall immediately remove the same or cause it to be removed.

(c) Any person removing a wrecked or damaged vehicle from a highway shall remove any glass or other injurious substance dropped upon the highway from such vehicle.

(d) No person shall shovel, plow or otherwise place snow or cause or permit the shoveling, plowing, or placing of snow, from a private driveway, parking lot, or other private property upon any highway, street or sidewalk so as to hinder, obstruct, impede or otherwise interfere in any way with the movement of traffic upon said street, highway, or sidewalk. If said snow is not immediately moved or removed by the owner, occupant or agent so placing it on the street, highway or sidewalk after being advised by an authorized official or police officer to do so, then the City may charge the same with any expenses which may be incurred by the City in the removal thereof. Such expenses shall be collected by the City by suit or otherwise in addition to a fine or penalty as set forth in this Chapter.