

**PARENT CHECKLIST OF IMPORTANT
INFORMATION (2015-16)**

Child's name: _____

Parent/guardian's name: _____

1. I understand that Kinderhaven is a Reggio-inspired school, which means that the process is the vital component of learning. Worksheets and craft projects are not a part of the curriculum. An art portfolio will be given to my child at the end of the year and some projects may go home throughout the year. _____

2. Pick up and drop off should be on time. If there is an extenuating circumstance, I will call the school and let them know my approximate time of arrival. I have submitted the late pick up signature form. _____

3. I will receive communication from the teachers and school in a variety of ways: written daily events on the dry erase board located in the atrium, twice monthly newsletters, the monthly director's newsletter, possible emails and information in my child's cubbies. The website will have the current newsletter and any important forms.

4. I will work with volunteer coordinator to find a volunteer opportunity.

I acknowledge that I am under no obligation to volunteer, but volunteering is encouraged by the school. _____

5. I understand that the school is "NUT FREE." Due to excessive allergies, outside treats may not be brought into the school. This includes snacks that may be in my child's backpack. _____

6. Birthdays are celebrated at school if the parent/guardian asks the teachers to acknowledge his/her child's special day. **Edible outside treats are not allowed.** The child is encouraged to bring in a gift from the school's wish list and share it with the class. Parents are encouraged to come in and read a story or do an activity with the class in celebration. _____

7. Invitations to parties, including birthday parties are allowed to be distributed to the students if either: A. all students are invited, or B. all boys or all girls are invited if it is an ALL boys' or ALL girls' only party. _____

8. I understand that working in the classroom will put me into contact with all of the children. I will value their privacy and the privacy of the teachers concerning my observations.

9. I acknowledge that the teachers are not allowed to change diapers or pull ups. They may attempt to guide a child through toileting, but if the child is in need of direct contact assistance, I will be called to change my child. _____

10. I understand that my child should not attend school if he/she is exhibiting signs of illnesses, such as an extremely running nose that he or she cannot wipe or blow, fever, severe rashes, vomiting or any other form of illness. He/She must be “fever free” for 24 hours before returning to class.

11. I understand that my child will be participating in “compassion projects” throughout the school year. I will assist my child in these projects as needed. _____

12. I have a copy of the Parent Handbook, read it and acknowledge its contents. I will abide by the information given in the book. _____

13. Staff is not allowed to be on any social media with parents while their children are currently enrolled in the school. _____

14. I understand that the school playground rules apply at all times to my child. No rough play, weapons, pulling flowers or tree branches, and damaging property is allowed.