

# Courtesy Guide to DIRECT INTERMENT RESOURCES

Updated August 1, 2019

## **Disclaimer**

This *Resource Guide* is being provided for general information purposes only and does not constitute an opinion, advertising, or endorsement of any kind by the Lake Forest Cemetery. Customer interactions with any listed entities, including payment and delivery of goods and services, are solely between the customer and the company. Customers need to make an independent assessment of these service providers before proceeding with any transaction.

**Lake Forest Cemetery cannot answer specific questions nor provide any advice via e-mail or telephone about interment planning / ceremonies. [Please consult with a local funeral director about specific interment related questions and needs.](#)** Although we have given our best effort, Lake Forest Cemetery cannot vouch for or warrant the accuracy, timeliness, or completeness of the information in this *Resource Guide* and cannot warrant the timeliness and accuracy of the information, links, content, web sites and resources that are referenced in these pages.

**Lake Forest Cemetery cannot answer specific questions nor provide any advice via e-mail or telephone about interment planning / ceremonies.**

**Please consult with a local funeral director about specific interment related questions and needs**

*Consider Consulting with Local Funeral Directors about their A La Carte Services*

**Families can contract with local funeral homes for a la carte services to aid the family with a checklist of services that go into holding a church service, memorial service, and/or graveside service, including:**

- ◆ Selecting an urn that meets Cemetery requirements;
- ◆ Organizing the delivery of an urn vault to the cemetery (if needed);
- ◆ Organizing the church service, memorial service / graveside service, and post-service luncheon
- ◆ Contacting clergy, arranging for a funeral celebrant, organists, soloists, arranging for military honors, obtaining a burial flag, etc.;
- ◆ Arranging any desired props for a service such as flowers, music, photos, and memorial items;
- ◆ Expediting the death certificate paperwork;
- ◆ Transporting the cremains to the church, memorial service, and/or cemetery;
- ◆ Coordinates with special interest groups (military, service organizations, etc.);
- ◆ Provides memorial products such as flowers, cards, urns, thank you cards, etc.;
- ◆ Composes obituaries, if requested, and arranges for publication of obituary in local papers/online;
- ◆ Performs the memorial service and/or graveside service, if needed;
- ◆ Contacts Social Security and Veteran's Administration;
- ◆ Answers questions and offers guidance regarding insurance claims, pensions, Social Security, and Veterans Affairs

**A list of area funeral directors is listed on PAGE 5 of this *Resource Guide* for your convenience.**

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# TABLE OF CONTENTS

- ◆ FLORISTS—Page 4
- ◆ FUNERAL DIRECTOR LIST—Page 5
- ◆ MILITARY HONORS—Page 6
- ◆ MUSIC—Page 8
- ◆ OBITUARY INFORMATION—Page 9
- ◆ RENTAL COMPANIES—Page 10
- ◆ VENUES FOR POST-INTERMENT  
GATHERINGS—Page 11
- ◆ URNS ACCEPTABLE AT  
LAKE FOREST CEMETERY—Page 12
- ◆ DEATH NOTIFICATION CHECKLIST—Page 13
- ◆ SOCIAL SECURITY—Page 15
- ◆ VETERANS ADMINISTRATION—PAGE 16
- ◆ MONUMENT COMPANIES—Page 17
- ◆ GRIEF RESOURCES—Page 18

# AREA FLORISTS THAT MAKE DELIVERIES TO LAKE FOREST CEMETERY

## **Designs by Jody**

152 Baker Road  
Lake Bluff, IL 60044  
Telephone: (847) 816-6661  
Website: [www.designsbyjodyinc.com](http://www.designsbyjodyinc.com)

## **Konradt's Florist**

1383 N. Western Avenue  
Lake Forest, IL 60045  
Telephone: (847) 234-0563  
Website: [www.konradtsflowers.com](http://www.konradtsflowers.com)

## **Lake Forest Flowers**

546 N. Western Avenue  
Lake Forest, IL 60045  
Telephone: (847) 816-6661  
Website: [www.lakeforestflowers.com](http://www.lakeforestflowers.com)

## **Weiland Flowers**

597 Roger Williams Avenue  
Highland Park, IL 60035  
Telephone: (847) 432-0600  
Website: [www.weilandflorist.com](http://www.weilandflorist.com)

# AREA FUNERAL DIRECTORS

## REULAND & TURNBOUGH

1407 North Western Avenue  
Lake Forest, IL 60045  
Phone: (847) 234-9649  
Fax: (847) 686-3925  
<https://www.rtfunerals.com/>

**Chad R. Reuland** (cell: 847/209-9964) Email: [chad@RTfunerals.com](mailto:chad@RTfunerals.com)  
**Eli J. Turnbough** (cell: 605/580-5325) Email: [eli@RTfunerals.com](mailto:eli@RTfunerals.com)

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## SEGUIN & SYMONDS FUNERAL HOME

858 Sheridan Road  
Highwood, IL 60040  
Phone: (847) 432-3878  
Fax: (847) 432-3879  
<https://symondsfuneralhome.com/>

**Irving Symonds III**  
Email: [irving3@symondsfuneralhome.com](mailto:irving3@symondsfuneralhome.com)

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## WENBAN FUNERAL HOME

320 Vine Avenue  
Lake Forest, IL 60045  
Phone: (847) 234-0022  
Fax: (847) 234-7959  
<https://www.wenbanfh.com/>

**Ted and Tim Larkowski**  
Email: [info@wenbanfh.com](mailto:info@wenbanfh.com)

# MILITARY HONORS

## Funeral Honors Eligibility

- Military members on active duty or in the selected reserve.
- Former military members who served on active duty and departed under conditions other than dishonorable.
- Former military members who completed at least one term of enlistment or period of initial obligated service in the reserves and departed under conditions other than dishonorable.

The honor detail will, at a minimum, perform a ceremony that includes the folding and presenting of the American flag to the next of kin and the playing of taps. When available taps will be played by a bugler, however there are so few buglers available that the military services may choose to provide an electronic recording of taps. The veteran's parent service representative will present the flag

The rendering of Military Funeral Honors for an eligible veteran, free of charge, is mandated by law. An honor guard detail for the burial of an eligible veteran consists of not less than two members of the Armed Forces. One member of the detail represents the parent service of the deceased veteran. The preferred method for verifying eligibility is the DD 214. If the DD Form 214 isn't available, any discharge document showing other than dishonorable service can be used. The DD 214 can be obtained by requesting it online from the National Archives at:

**<https://www.archives.gov/veterans/military-service-records>**

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# Requesting Military Funeral Honors

<https://mfh.dmdc.osd.mil/mfh/>

Contact the appropriate Military Service Coordinator well in advance of the interment to arrange for the funeral honors detail.

## **AIR FORCE** Military Funeral Honors Coordinator

**1-800-531-5803**

**[AFMAO/MA@us.af.mil](mailto:AFMAO/MA@us.af.mil)**

Air Force Military Funeral Honors  
116 Purple Heart Drive  
Dover AFB, DE 19902

## **ARMY** Military Funeral Honors Team

**1-800-325-4986**

**[usarmy.knox.hrc.mbx.tagd-cmaoc-funeral-honors@mail.mil](mailto:usarmy.knox.hrc.mbx.tagd-cmaoc-funeral-honors@mail.mil)**

U.S. Army Human Resources Command  
The Adjutant General Of the United States Army  
Casualty and Mortuary Affairs Operations Center  
AHRC-PDC-P  
1600 Spearhead Division Avenue  
Fort Knox, KY 40122-5405

## **COAST GUARD** Military Casualty Matters Coordinator

**202-795-6637 (office)**

**571-266-2375 (24/7 duty cell)**

Commander CG Personnel Service Center PSC  
ATTN: Casualty Chief, PSC-PSD-FS-Casualty  
US COAST GUARD STOP 7200  
2703 Martin Luther King Jr Avenue SE  
Washington DC 20593-7200

## **MARINE CORPS** Military Casualty Matters Coordinator

**1-866-826-3628**

Headquarters, U.S. Marine Corps  
Attn: MFPC (Funeral Honors)  
2008 Elliot Road  
Quantico, VA 22134

## **NAVY** Commander, Navy Installations Command

**202-433-6892**

**[https://www.cnic.navy.mil/funeral\\_honors](https://www.cnic.navy.mil/funeral_honors)**

Commander, Navy Installations Command  
Funeral Honors Program Manager (N00K)  
716 Sicard Street, SE, Suite 101  
Washington Navy Yard, DC 20374-5140

# MUSIC RESOURCES

**Note:** Lake Forest Cemetery has no electricity available on the cemetery grounds. Any equipment (speakers, etc.) would need to be battery operated.

## **Music Institute of Chicago – Lake Forest Campus**

40 E. Old Mill Road  
Lake Forest, Illinois 60045

Coordinates Scheduling of Ensembles / Musicians for Events:

**Contact: Sue Polutnik** (847) 448-8311

[www.musicinst.org](http://www.musicinst.org)

## **Midwest Young Artists Conservatory – Hire an Ensemble**

878 Lyster Road  
Highwood, IL 60040555 N. Sheridan Road

Contact: **Greg Diethrich** (Ensemble Coordinator) [gregdiethrich@mya.org](mailto:gregdiethrich@mya.org)

Use this link for information: <https://www.mya.org/events/hireanensemble>

To Access the Form: <https://www.tfaforms.com/4688454>]

Website: [mya.org](http://mya.org)

## **Lake Forest College Music Department (off during summer months)**

555 N. Sheridan Road  
Lake Forest, IL 60045  
*Department Assistant* 847-735-6147

<https://www.lakeforest.edu/academics/programs/music/ensembles/>

# OBITUARY INFORMATION

## Chicago Tribune

**Paid death notices** placed through the Tribune Classified Advertising department may run for as many days as the family requests. Notices may include pertinent familial information and the date and time of a funeral service. Prices start at **\$287.00** and increase depending on the size of the obituary.

For information on submitting a death notice: <https://placeanad.chicagotribune.com/death-notice>  
Click "SELECT TO BUY" at bottom of the page

Information you may wish to include in a Death Notice:

- Photo (optional)
- Full name of person (including "nickname")
- Age of person at death
- Date and residence at death
- Date and place of birth
- Parent's, spouse's, children's and grandchildren's names
- Previous residences
- Work history, military history, education
- Clubs, hobbies or interests, accomplishments, volunteer activities
- Survivors or those who predeceased the person including immediate family, relatives, close friends
- Funeral or memorial service information (dates, times, locations, cemetery/place of burial location))
- Information on where memorial contributions or donations may be made

## Pioneer Press

To place an obituary, please include the information from the obituary checklist below in an email to **obits@pioneerpress.com**. There is no option to place them through the Pioneer Press website. Feel free to contact the Pioneer Press obituary desk at 651-228-5263 with any questions.

### General Information:

- Your full name,
- Address (City, State, Zip Code),
- Phone number,

### Obituary Specification:

- Name of Deceased,
- Obituary Text,
- A photo in a JPEG or PDF file is preferable, TIF and other files are accepted, we will contact you if there are any issues with the photo.
- Ad Run dates

### Policies:

#### **Verification of Death:**

In order to publish obituaries a name and phone number of funeral home/cremation society is required. We must contact the funeral home/cremation society handling the arrangements during their business hours to verify the death. If the body of the deceased has been donated to science, the agency phone number is required for verification.

# RENTAL COMPANIES

**Note: Lake Forest Cemetery has no electricity available on the cemetery grounds. Any equipment rentals (speakers/podiums, etc.) would need to be battery operated.**

## HIGHWOOD RENTAL & PARTY

1500 Old Deerfield Road #16  
Highland Park, IL 60045  
(847) 831-0323  
<http://highwoodrental.com/>

- Extra Chairs
- Easels
- Podium (needs to be battery operated for cemetery – no electrical outlets in cemetery)

## HALL'S RENTAL

HALL'S RENTAL  
6130 Howard Street  
Niles, IL 60714  
(847) 929-2222  
<https://www.hallsrental.com/>

- Extra Chairs
- Easels
- Podium (needs to be battery operated for cemetery – no electrical outlets in cemetery)
- Stands/Pedestals

\$100.00 minimum order to Lake Forest

## MARQUEE RENTS

MARQUEE EVENT RENTALS CHICAGO  
9480 W. 55th Street  
McCook, IL 60525  
(630) 871-9999 or (312) 666-2100

- Chairs/Seating
- Event Accessories
- Garden/Outdoor
- Staging/Flooring
- Tenting

[www.marqueerents.com](http://www.marqueerents.com)

# VENUES FOR POST-INTERMENT GATHERINGS

## **DEER PATH INN**

255 E. Illinois Road  
Lake Forest, IL 60045  
(847) 234-2280

<https://www.thedeerpathinn.com>

## **MARKET HOUSE ON THE SQUARE**

655 Forest Avenue  
Lake Forest, IL 60045  
(847) 234-8800

[themarkethouse.com](http://themarkethouse.com)

## **LAKEHOUSE RESTAURANT**

525 Rockland Road  
Lake Bluff, IL 60044  
(847) 295-7140

<https://lakehouserestaurants.com/lakehouse-lake-bluff-home>

## **DISOTTO**

310 Green Bay Road  
Highwood, IL 60040  
(224) 765-9490

[www.disottoitalian.com](http://www.disottoitalian.com)

## **BELLA VIA RESTAURANT**

1899 Second Street  
Highland Park, IL 60035  
(224) 215-2484

[bellaviahighlandpark.com](http://bellaviahighlandpark.com)

# URNS ALLOWED AT LAKE FOREST CEMETERY

Interment of cremains at Lake Forest Cemetery requires either:

- A sealed, permanent, non-biodegradable urn; or
- A biodegradable urn (wood, paper/cardboard, temporary containers, cellulose and other) **must be** contained within a sealed cremation vault

## Acceptable non-biodegradable urn materials:

Ceramic	Fiberglass
Marbelon	Bronze
Marble	Sheet Bronze

[In doubt about whether your chosen urn meets the Lake Forest Cemetery requirements?](#)

Email a photo of the urn, along with a description, to **Philip Alderks, Cemetery Sexton** at: [alderksp@cityoflakeforest.com](mailto:alderksp@cityoflakeforest.com)

Urns should be sealed with epoxy, heavy-duty silicone epoxy, metal glue, or screws

**[Lake Forest Cemetery is not a purveyor of crematory urns or urn vaults](#)**

## Local funeral homes that could assist with the selection and purchase of non-biodegradable urns or urn vaults include:

### **REULAND & TURNBOUGH**

1407 North Western Avenue  
Lake Forest, IL 60045  
Phone: (847) 234-9649  
Fax: (847) 686-3925  
[info@RTfunerals.com](mailto:info@RTfunerals.com)

Chad R. Reuland (cell: 847-209-9964)  
[chad@RTfunerals.com](mailto:chad@RTfunerals.com)

Eli J. Turnbough (cell: 605-580-5325)  
[eli@RTfunerals.com](mailto:eli@RTfunerals.com)

### **SEGUIN & SYMONDS FUNERAL HOME**

858 Sheridan Road  
Highwood, IL 60040  
Phone: (847) 432-3878  
Fax: (847) 432-3879  
[symondsfuneralhome.com](http://symondsfuneralhome.com)  
Contact: Irving Symonds  
Email: [irving3@symondsfuneralhome.com](mailto:irving3@symondsfuneralhome.com)

### **WENBAN FUNERAL HOME**

320 Vine Avenue  
Lake Forest, IL 60045  
Phone: (847) 234-0022  
Fax: (847) 234-7959  
[info@wenbanfh.com](mailto:info@wenbanfh.com)  
Contact: Tim Larkowski

# DEATH NOTIFICATION CHECKLIST

When a family member has died, it is important to notify various government agencies, banks, creditors and credit reporting agencies of the death. To reduce the risk of identity theft, these notifications should be made promptly after the death. To expedite notification, you should initially make the contact by telephone followed by written verification. For many of the government agencies and financial entities, you will need the decedent's social security number, a copy of the death certificate, and, if you are a personal representative (executor) of the estate, your appointment form from the probate court.

Make sure to retain copies of all notices that you send. Below is a checklist of possible agencies and businesses that should be notified of the death. Because each individual case is unique, the list may not be complete. Also, the funeral home may have notified some of the government agencies on your behalf. Please consult with the funeral director so you can check off those agencies which have already been notified by the funeral director.

To obtain a downloadable copy of the full checklist, visit:  
<https://www.oprm.va.gov/docs/DeathNotificationChecklist.pdf>

## GOVERNMENT AGENCIES

- A. Social Security Administration, 800-772-1213 (everyone).
- B. Veteran's Administration (if decedent was formerly in the military).
- C. Defense Finance and Accounting Service, 800-269-5170 (military service retiree receiving benefits).
- D. Office of Personnel Management, 888-767-6738 (if decedent is a retired or former federal civil service employee).
- E. U.S. Citizenship and Immigration Service, 800-375-5283 (if decedent was not a U.S. citizen)
- F. State Department of Motor Vehicles (if decedent had a driver's license or state ID)

## FINANCIAL COMPANIES GOVERNMENT AGENCIES

- A. Credit card and merchant card companies.
- B. Banks, savings and loan associations, and credit unions.
- C. Mortgage companies and lenders.
- D. Financial planners and stockbrokers.
- E. Pension providers.

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## **INSURANCE AND ANNUITY COMPANIES**

- A. Life insurers and annuity companies.
- B. Health, medical and dental insurers.
- C. Disability insurer.
- D. Automotive insurer.
- E. Mutual benefit companies.

## **CREDIT REPORTING AGENCIES**

There are three national credit reporting agencies which you should notify of the death and instruct them to list all accounts as: "Closed. Account Holder is Deceased." You may also request a credit report to obtain a list of all creditors and to review recent credit activities.

- A. Experian, 888-397-3742, P.O. Box 9701, Allen, Texas 75013.
- B. Equifax, 800-525-6285, P.O. Box 105069, Atlanta, Georgia 30348.
- C. TransUnion, 800-680-7289, P.O. Box 6790, Fullerton, California 92834.

## **MEMBERSHIPS**

- A. Professional associations and unions.
- B. Health clubs and athletic clubs.
- C. Automobile clubs.
- D. Public library. F
- E. Alumni clubs.
- F. Rotary, Kiwanis, Lions, Veterans' organizations and clubs.

# SOCIAL SECURITY

<https://www.ssa.gov/>

The Social Security website is a valuable resource for information about all of Social Security's programs. There are a number of things you can do online.

## Contact Social Security

**You may contact Social Security toll-free, 365 days a year, 24 hours a day.** The number to use is **1-800-772-1213**. You may visit the Social Security website at [www.ssa.gov](http://www.ssa.gov). To speak with a representative, call between the hours of 7:00am and 7:00pm on regular business days. At other times and on weekends and holidays, you may leave a message and they will call you back, in most cases, the next business day.

Some of the deceased's family members may be able to receive Social Security benefits if the deceased person worked long enough under Social Security to qualify for benefits. You should get in touch with Social Security as soon as you can to make sure the family receives all of the benefits to which it may be entitled. Please read the following information carefully to learn what benefits may be available.

## Eligibility

**The deceased worker must have credit for work covered by Social Security, ranging from 1 1/2 to 10 years depending on his or her age at death. Certain family members may be eligible to receive monthly benefits, including:**

- A widow or widower age 60 or older (age 50 or older if disabled);
- A surviving spouse at any age who is caring for the deceased's child under age 16 or disabled;
- An unmarried child of the deceased who is younger than age 18 (or age 18 or 19 if he or she is a full-time student in an elementary or secondary school); or age 18 or older with a disability that began before age 22;
- Parents, age 62 or older, who were dependent on the deceased for at least half of their support;
- A surviving divorced spouse, under certain circumstances

## Lump-Sum Death Payment

**A small, one time payment is paid in addition to the monthly cash benefits described above. The lump-sum death payment (LSDP) is paid in the following priority order:**

- A surviving spouse who lived in the same household as the deceased person at the time of death
- A surviving spouse eligible for or entitled to benefits for the month of death
- A child or children eligible for or entitled to benefits for the month of death

# VETERANS ADMINISTRATION

<https://www.va.gov/>

The first step to receiving assistance and benefits for a veteran's death is to report it .

The Defense Enrollment Eligibility Reporting System (DEERS) can be notified by calling **1-800-538-9552**.

If the veteran is also a retiree, the Defense Finance and Accounting service should be notified by calling the Retiree Casualty Section of the DFAS at **1-888-332-7411**

You can also file DFAS Form 9221 online using DFAS's Fast Form option at <https://www.dfas.mil/retiredmilitary/forms.html>

If the veteran is also a current or retired federal civilian employee, the Office of Personnel Management should be notified by calling **1-888-767-6738**.

## Veterans Benefits Administration (VBA)

By calling **1-800-827-1000** you can:

Notify VBA of the death of a veteran or a benefit recipient

The VA should be notified depending on the benefits the veteran was receiving or the programs the veteran was enrolled in:

- If the veteran was receiving disability compensation or a pension, call the **Veterans Benefits Administration** at **1-800-827-1000**.
- If the veteran was enrolled in a VA-sponsored life insurance policy, call the VA at **1-800-669-8477**.

## Office of Survivors Assistance

[https://www.va.gov/SURVIVORS/Contact\\_Us.asp](https://www.va.gov/SURVIVORS/Contact_Us.asp)

### Milwaukee VA Pension Center

Department of Veterans Affairs

Claims Intake Center

Attention: Milwaukee Pension Center

P. O. Box 5192

Janesville, WI 53547-5192

Fax: 1-844-655-1604

**Service Area:** Alabama, Arkansas, **Illinois**, Indiana, Kentucky, Louisiana, Michigan, Mississippi, Missouri, Ohio, Tennessee, Wisconsin

## MONUMENT COMPANIES NEAR LAKE FOREST CEMETERY

Before a monument or marker may be placed in the cemetery, a rendering of the completed memorial must be presented to the cemetery for approval by the sexton, together with payment of the appropriate foundation fee. All memorial applications should be submitted for approval prior to the commencement of any work on the proposed memorial.

### REULAND & TURNBOUGH

Manus Dei Monument Company  
1407 North Western Avenue  
Lake Forest, IL 60045  
Phone: (847) 265-5055  
Fax: (847) 265-0536  
Contact: Chad Reuland

### GAST MONUMENTS, INC

1900 W Peterson Avenue  
Chicago, IL 60660  
(773) 262-2400  
Contact: Thomas Gast  
James Gast  
John Gast

24 South River Road  
DesPlaines, IL 60016  
(847) 297-8600  
Contact: Thomas Gast  
James Gast  
John Gast

### NORTH CHICAGO MEMORIALS

842 S. Green Bay Road  
Waukegan, IL 60085  
(847) 336-3037  
Fax: (847) 336-3057  
Email: northchicago@troost.com  
Website: www.troost.com  
Contact: Ms. Joey Cashman, Manager

### KOWALSKI MEMORIALS, INC

195 Kehoe Unit #1  
Carol Stream, IL 60188  
(630)462-7226  
(Fax) 462-7380  
Contact: Pete Kowalski

### WENBAN FUNERAL HOME

CRS Unlimited. INC  
320 Vine Avenue  
Lake Forest, IL 60045  
(847) 234-0022  
Contact: Tim Larkowski

### BOSMAN MONUMENTS

6511 52<sup>nd</sup> Street  
Kenosha, WI 53144  
(262)657-3231 (1-800-636-8882)  
www.bosmanmonuments.com  
Contact: Bruce Bosman

### MONUMENT PROS

Gurnee, IL  
(847) 707-1878  
monumentpros@gmail.com  
www.monumentpros.com  
Contact: Dustin Versteeg

This list of the monument companies is being provided for general information purposes only and does not constitute an opinion of any kind by the Lake Forest Cemetery or advertising. Customer interactions with these entities, including payment and delivery of goods and services, are solely between the customer and the company. Customers need to make an independent assessment of these companies before proceeding with any transaction.

# GRIEF RESOURCES

During this difficult time, you and your family may need additional support.  
Some resources include:

## **Center for Loss and Life Transition**

<https://www.centerforloss.com/>

## **Compassionate Friends**

<https://www.compassionatefriends.org/>

## **Crisis Grief & Healing**

<https://webhealing.com/>

## **Grief Forums**

<https://forums.grieving.com/>

## **GriefNet**

<http://www.griefnet.org/>

## **GriefShare**

<https://www.griefshare.org/>

## **Hope and Healing Grief Support Group**

This group typically meets on the 3rd Tuesday of every month from 7:00pm until 8:15pm in the Community Room of St. Patrick's Church located at 991 S. Waukegan Road, Lake Forest, IL. There is no cost to participate and monthly attendance is not mandatory.

<https://www.stpatrick-lakeforest.org/hope-healing>

## **Family Service of South Lake County**

Individual and Family Counseling - A sliding-fee scale is available.

777 Central Ave # 17

Highland Park, IL 60035

(847) 432-4981

<https://www.famservice.org/counseling>

