



Vehicle Stickers – Frequently Asked Questions

Why do I need an annual vehicle sticker?

Annual vehicle stickers are required by ordinance for all vehicles registered to The City of Lake Forest. Failure to display a current vehicle sticker could result in a ticket for the ordinance violation. The vehicle sticker also allows for parking at the north end of Forest Beach and access to the Compost Recycling Center. The annual vehicle sticker in Lake Forest expires each year on April 30th and renewal notices are sent to residents each year in mid-March.

What purchasing options do I have?

During the annual renewal period (generally from mid-March thru April 30th), vehicle stickers can be renewed online with the User ID and PIN shown on your renewal form, by mail-order to the address shown on the renewal form, or in person from the Finance Department front counter at Municipal Services (800 N. Field Dr., 8:00am-4:30pm). For more information regarding vehicle stickers, please visit www.cityoflakeforest.com. If you are a new resident and do not have a renewal form, please see the next question.

I just moved to Lake Forest. How do I get a vehicle sticker?

New residents should visit The Finance Department at Municipal Services to initially register their vehicle(s) with The City of Lake Forest. We require proof of residency (drivers license, valid lease agreement, or utility bill) **AND** the vehicle registration(s) showing your Lake Forest address. Please note: our office allows a 30 day grace period before we assess a late fee. To waive the late fee or to receive a prorated fee, only the date on the following documents can be used: vehicle registration date, auto dealer bill of sale, vehicle title, or IDOR vehicle tax forms. However, you could be ticketed at any time if your vehicle is registered in Lake Forest with the IL Secretary of State and you do not have a current vehicle sticker.

How much are vehicle stickers?

Please see the fee schedule on the renewal form, or visit www.cityoflakeforest.com for current vehicle sticker prices and more information. We no longer offer a senior discount. The price will vary depending on whether a late fee applies, or whether it's a new vehicle, etc.

When will I receive my vehicle sticker?

Vehicle stickers are customized for each specific car and include your license plate number. Vehicle stickers should arrive within 5-7 business days via US Mail to your home address. The Finance Department can provide a temporary sticker if you do not already have a current vehicle sticker.

I ordered my vehicle sticker online or by mail and have not received it. What should I do?

If you have not received your vehicle sticker within 14 days of your online order, or 30 days from your mail order, please notify The Finance Department by calling 847-810-3622. We can provide a temporary sticker if you do not already have a current vehicle sticker. If necessary, The Finance Department can place an order for a replacement vehicle sticker.

I plan to purchase a new vehicle. Can I transfer my old vehicle sticker to the new vehicle?

Vehicle stickers are transferable. In order to do so, you must surrender the old sticker (pieces are acceptable) and provide the documentation for the new vehicle. If you forgot to remove the vehicle sticker from a vehicle you no longer own, you must provide proof that you no longer have the vehicle (auto dealer bill of sale showing the trade-in, seller's odometer disclosure statement for a leased vehicle, or signed vehicle title). A replacement sticker is \$5.00.

I needed to have my windshield replaced or my car was totaled in a car accident. I did not remove the vehicle sticker from the windshield. What should I do?

In order to obtain a replacement vehicle sticker, you will need to provide The Finance Department with the receipt for the windshield replacement, or the statement of total loss from the automobile insurance company. A replacement sticker is \$5.00.

I no longer own a vehicle listed on the renewal notice. What should I do?

Please make the appropriate changes on the renewal form and mail the form and your payment to the address listed on the form. Or, you can simply change your vehicle information when purchasing your sticker online.

I put my sticker on the wrong vehicle. What should I do?

Each vehicle sticker is customized with license plate number of the vehicle. You may be able to remove the sticker carefully in one whole piece and place it on the correct vehicle. If you were unable to remove the sticker from the windshield intact, you should return the pieces of the sticker to obtain a replacement sticker from The Finance Department for a fee of \$5.00.

I bought a sticker for my vehicle and then got rid of the vehicle. Can I obtain a refund?

No, vehicle stickers are non-refundable.

I am moving out of Lake Forest in a few week/months. Can I just purchase a temporary sticker or get a refund on a portion of the sticker after I move?

You will have to purchase the regular sticker or risk being ticketed until you move. We do not sell temporary stickers and refunds are not given if you move out of The City of Lake Forest.

I currently have a temporary license plate. Can I wait for my permanent plates to arrive before I purchase my vehicle sticker?

You should purchase a vehicle sticker even if you have a temporary license plate. When you receive your permanent license plate, we will replace the sticker at no charge when you return the sticker with the temporary plate number and provide the registration for the permanent license plate to The Finance Department.

I never received my vehicle sticker renewal notification. What should I do?

If you have previously registered your vehicles with The City of Lake Forest, you should receive a renewal notice (via US Mail or email) each year no later than the end of March. If you have not received your renewal notice, please notify The Finance Department by calling 847-810-3622. Please note that failure to receive a renewal notice does not excuse your obligation to purchase a vehicle sticker as required by city ordinance.

My child is currently attending college outside of Lake Forest. Do I need to purchase a vehicle sticker if the vehicle is not here in Lake Forest?

You should purchase a vehicle sticker for each vehicle that is registered to Lake Forest. Even if the vehicle is primarily used outside of Lake Forest, it could receive a ticket for not displaying a current vehicle sticker when the vehicle returns to Lake Forest. The price of the vehicle sticker would include a late fee if it's purchased May 1st or after.

Lake Forest is not my primary residence and my vehicle is registered to another city/state. Am I required to display a Lake Forest vehicle sticker?

No, you are not required to display a vehicle sticker. However, you have the option of purchasing a **Beach Parking Sticker** at the resident rate. The optional Beach Parking Sticker allows for parking at the north end of Forest Beach and access to the compost center. Proof of residency (or property ownership) and the vehicle registration are required to purchase a beach sticker from The Finance Department front counter at Municipal Services.

What is the difference between a vehicle sticker and a parking permit?

A parking permit or a daily fee is required to park all day in city owned lots in downtown Lake Forest or at the Telegraph Road/West Lake Forest train station. Your City of Lake Forest vehicle sticker is not useful for parking all day in city owned lots that require a parking permit or a daily fee. Individuals who need to frequently park all day have the option of purchasing a parking permit hangtag. Lake Forest also offers daily fee parking at each train station for individuals who would like to park all day occasionally. For more information regarding parking, please visit www.cityoflakeforest.com.